



EXECUTIVE BOARD POSITIONS AT A GLANCE

Nominate leaders who will help shape MMASC's next chapter.

ONE-YEAR TERM

December 1 - November 30

POSITIONS OPEN FOR NOMINATION

Six elected Executive Board offices

PRESIDENT

Leads the Association

- Presides at meetings and coordinates Association activities.
- Develops training programs and materials and represents MMASC.
- Serves as an ex-officio member of all committees; participates in Cal Cities leadership activities when possible; serves as CalHCMA board member.

ELIGIBILITY

Must have served on the MMASC Executive Board for at least one year.

VICE PRESIDENT

Supports programming and steps in as needed

- Assists with program preparation and priorities assigned by the President.
- Acts as President when the President is absent.

ELIGIBILITY

Must have served on the MMASC Board of Directors for at least one year.

DIRECTOR OF COMMUNICATIONS

Shapes MMASC's voice

- Serves as the Board Secretary, manages Board meeting minutes, marketing materials, and communication tools.
- Develops e-newsletter content and coordinates distribution with the Executive Director.

ELIGIBILITY

Must have been a Full MMASC Member for at least one year.

DIRECTOR OF FINANCE

Stewards Association resources

- Serves as Treasurer and manages accounting, budgeting, financing and investments.
- Leads annual budgets, quarterly reporting, tax filings, financial publications and the transition of fiscal records.

ELIGIBILITY

Must have served on the MMASC Board of Directors for at least one year.

DIRECTOR OF PROGRAMMING

Connects regions and learning

- Supports Region Board Members in developing consistent, timely programs.
- Connects the Executive Board and Regions to deliver educational events that advance MMASC's mission.

ELIGIBILITY

Must have served on the MMASC Board of Directors for at least one year.

DIRECTOR OF MEMBERSHIP SERVICES

Grows and engages membership

- Develops outreach and promotional efforts to attract and retain members.
- Directs the Association Manager in maintaining membership records.

ELIGIBILITY

Must have been a Full MMASC Member for at least one year.

Position summaries are condensed from Article 8 of the MMASC Bylaws.