



## Board of Directors Meeting

Minutes

September 18, 2025

3:00 PM

Zoom

Conference Call Phone: (669) 444-9171

### MISSION STATEMENT

MMASC's mission is to serve as a catalyst for public service excellence through the professional development of the leaders who serve our Southern California communities. We provide a forum for local government professionals to establish meaningful connections, exchange resources and stimulate innovation.

#### 1. **CALL TO ORDER – 3:03 PM**

#### 2. **ROLL CALL**

- President, Jonathan Royas
- Vice President, Joseph Cisneros– Excused Absence
- Director of Communications, Kirsten Graham
- Director of Finance, Rebecca Bernstorff – Excused Absence
- Director of Programming, Nicole Tibbet
- Director of Membership, Alyssa Palma
- Immediate Past President, Greg Kwolek – Excused Absence
- Region 1 Co-Chair, Shannon Kirn
- Region 2 Co-Chairs, Mary Haddad, Monique Martinez, Debra Gallegos, Arely Venegas
- Region 3 Chair
- Region 4 Co-Chairs, Clarence de Guzman, Antonio Martinez, Solomon Abdel-Aziz
- Region 5 Co-Chairs
- Region 6 Co-Chairs, Moises Mata
- Region 7 Co-Chairs, Elsa Robinson
- Region 8 Co-Chairs, London Adams
- CalCities Representative
- ICMA Representatives
- Institute for Local Government Representative
- MMANC Representative
- Executive Director, Kevin Kilkenny

#### 3. **APPROVAL OF MINUTES**

- *Motion by Director of Membership Palma, Second by Director of Programming Tibbet, motion passed unanimously*

**4. PRESIDENT'S REPORT**

- *New Corporate Partner Prema Cultura and Composting*
- *Affiliate Agreements continue to be in progress*
- *Bylaw amendment to add retired membership category – Bylaw committee to review today*
- *Mentorship program recognitions*
- *Thanks to Moises Mata for Mentorship and Elections and Bylaws*
- *Window for Nomination Elections is open, nominations close September 25th*

**5. VICE PRESIDENT'S REPORT**

**6. DIRECTOR OF COMMUNICATIONS' REPORT**

- *Annual Conference updates – Annual Conference Awards deadline has been extended to September 24<sup>th</sup>*
- *Board members can still register for AC at Early Bird Date*

**7. DIRECTOR OF FINANCE'S REPORT**

- *President reported on behalf of Finance Director*

**8. DIRECTOR OF PROGRAMMING'S REPORT**

- *Thank you to regions for Annual Conference outreach*
- *Will email details to ensure at least one representative for Annual Conference business meeting on Friday morning*
- *Session liaisons needed, more information coming soon, first come, first served*

**9. DIRECTOR OF MEMBERSHIP'S REPORT**

- *Month of August 26 new members, 16 new in September, 1160 full members*
- *See you next week at Women's Leadership Summit on the Queen Mary*
- *Annual Conference update – Special events information has been sent out to those registered Annual Conference, share I'm attending graphic on LinkedIn*
- *Desert region postcards being mailed with QR code*

**10. IMMEDIATE PAST PRESIDENT'S REPORT**

**11. REGION CHAIR REPORTS**

**A. CENTRAL COAST (REGION 1)**

- *Shannon Kirn – Upcoming Event in Santa Maria on Thursday, October 9<sup>th</sup> from 9 – 11 AM Economic Development panel*

**B. CHANNEL ISLANDS (REGION 2)**

- *Mary Haddad, Monique Martinez, Debra Gallegos, Arely Venegas – Planning next Holiday event December 18<sup>th</sup>, with Ventura City Managers Association*

**C. DESERT (REGION 3)**

**D. INLAND EMPIRE (REGION 4)**

- *Clarence de Guzman, Antonio Martinez, Solomon Abdel-Aziz – Held SB 1383 Webinar on Wednesday, September 17<sup>th</sup> at 11AM, content can be shared upon request if you missed it. Last event of the year will be an Active Transportation Workshop.*
- *Inquiry about sponsorship for Active Transportation Workshop. Send estimate to President and Director of Programming.*

**E. NORTH LOS ANGELES COUNTY (REGION 5)**

**F. SOUTH LOS ANGELES COUNTY (REGION 6)**

- *Moises Mata – Planning stages of upcoming event Career Growth and Talent Development Webinar, Insights from an Executive Recruiter, Wednesday October 22 at 11:30 AM*

**G. ORANGE COUNTY (REGION 7)**

- *Elsa Robinson – Finalizing fall event webinar or tour, more details to be shared.*
- *Preparing interest form for new region board members.*

**H. SAN DIEGO COUNTY (REGION 8)**

- *Successful Padres v. Dodgers event*
- *London Adams – Collaborating with Region 5 for spooky themed local government stories,*

**12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT / CAL CITIES HOUSING, COMMUNITY & ECONOMIC DEVELOPMENT POLICY COMMITTEE**

**13. EXECUTIVE DIRECTOR'S REPORT**

- *Will attend WLS*

**14. UNFINISHED BUSINESS**

**15. NEW BUSINESS**

- *Bylaws committee amendment by Tiara Solorzano to include honorary retired membership category*
- *Motion by Director of Membership Palma, Second by Region 4 Board Member Abdel-Aziz, motion passes unanimously*
- *Updates to be posted on website by committee*

**16. ANNOUNCEMENTS / GOOD OF THE ORDER**

- *Region 4 Board Member de Guzman asked for a potential CIP Project presentation at future conference or signature events*
- *President Royas will transition to the City of Moorpark as the Assistant City Manager*

**17. ADJOURNMENT – 3:47 PM**