



Board of Directors Meeting

Minutes

April 17, 2025

3:00 PM

Zoom

Conference Call Phone: (669) 444-9171

MISSION STATEMENT

MMASC's mission is to serve as a catalyst for public service excellence through the professional development of the leaders who serve our Southern California communities. We provide a forum for local government professionals to establish meaningful connections, exchange resources and stimulate innovation.

1. CALL TO ORDER

- **3:02 PM**

2. ROLL CALL

Present

- President, Jonathan Royas – Excused Absence
- Vice President, Joseph Cisneros
- Director of Communications, Kirsten Graham
- Director of Finance, Rebecca Bernstorff
- Director of Programming, Nicole Tibbet
- Director of Membership, Alyssa Palma – Excused Absence
- Immediate Past President, Greg Kwolek – Excused Absence
- Region 1 Co-Chairs, Shannon Kirn, Brendan Pringle
- Region 2 Co-Chairs, Mary Haddad
- Region 3 Chairs, Andres Coronel
- Region 4 Co-Chairs, Mollie Kortsen
- Region 5 Co-Chairs, Mark Jimenez
- Region 6 Co-Chairs, Alexa Davis, Dia Turner
- Region 7 Co-Chairs, Elsa Robinson, Michelle Kresan
- Region 8 Co-Chairs, Absent
- CalCities Representative, Absent
- ICMA Representative, Pat Martel
- Institute for Local Government Representative, Absent
- MMANC Representative, Absent
- Executive Director, Kevin Kilkenny

3. APPROVAL OF MINUTES

- *Motion by Andres Coronel, Second by Director of Finance Bernstorff. The motion was approved unanimously, with no abstentions or opposition.*

4. PRESIDENT'S REPORT

- None, excused.

5. VICE PRESIDENT'S REPORT

- Spring Forward Forum was held in Diamond Bar, thank you to Mark, Tiara and Greg.
- Upcoming events Summer Session July 10, Women's Leadership Summit (WLS) at the Queen Mary, September 25th, Annual Conference Indian Wells, November 12-14.
- Bylaws and Elections Committee notice was sent with the bylaw updates to allow Executive and Board of Directors to make updates to the bylaws as needed instead of just at the Annual Conference Business meeting. New noticing period, feedback period, and vote. Reach out to committee with any questions about the new process. Potential changes: removing "monthly" from bylaws for board meetings, typically monthly but may be held as needed, and Letter of Commitment update for board members.
- Membership Survey in progress.

6. DIRECTOR OF COMMUNICATIONS' REPORT

- Handed out swag to regions at Spring Forward Forum, please reach out if you were not in attendance or need additional items.
- Updates to brochure.

7. DIRECTOR OF FINANCE'S REPORT

- Checking account and membership dues status.
- Women's Leadership Summit (WLS) updates: graphics have been made public, September 25th. Registration to open in May/June.

8. DIRECTOR OF PROGRAMMING'S REPORT

- Contact for Basecamp access/needs.
- Attended SGVCMA – Region 5's event.
- Annual conference call for speakers is open, looking for breakout sessions topics/speakers. There are two separate links this year one for Keynote Speakers and one for Concurrent/Breakout speakers.

9. DIRECTOR OF MEMBERSHIP'S REPORT

- None, excused. Vice President Cisneros, shared report numbers.
- 33 new members added in March, regional member list was shared.

10. IMMEDIATE PAST PRESIDENT'S REPORT

- None, excused.

11. REGION CHAIR REPORTS

A. CENTRAL COAST (REGION 1)

- Shannon Kirn and Brendan Pringle – Second Coastal Connections held in Santa Barbara, March 27th
- Circulating survey for future events.
- Outreach for Coastal Connection events included new people that have not been engaged in MMASC in the past.

B. CHANNEL ISLANDS (REGION 2)

- Mary Haddad – First social to be held Brewing Connections, Thursday April 24th.

- Region is helping with Summer Session, July 10th Lean Sigma 101 training in Agoura Hills.

C. DESERT (REGION 3)

- *Andres Coronel - Event held Let's Talk Tuesday, April 15th Speaker Samuel Thompson, Director of Indian Wells Tourism*

D. INLAND EMPIRE (REGION 4)

- *Mollie Kortsen – Event held on March 27th at Don Orange in Redlands.*
- *Planning City Manager's luncheon in July in Chino Hills.*

E. NORTH LOS ANGELES COUNTY (REGION 5)

- *Mark Jimenez – Networking event held at Spring Forward Forum event, Annual SGVCMA Luncheon held, upcoming event June 18th with SGVCMA.*

F. SOUTH LOS ANGELES COUNTY (REGION 6)

- *Alexa Davis and Dia Turner – Upcoming Top Golf event May 8th and in June a City Manager's Lunch with the South Bay Cities Council of Governments in Rancho Palos Verdes, working on an online lunch and learn fall event professional development event.*
- *Met with some potential new board members.*

G. ORANGE COUNTY (REGION 7)

- *Elsa Robinson – Finalizing OCCMA Networking Lunch, Wednesday, May 7th in Tustin. Finalizing summer event with a potential Angels Game and professional development lunch.*

H. SAN DIEGO COUNTY (REGION 8)

- *Absent.*

12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT / CAL CITIES HOUSING, COMMUNITY & ECONOMIC DEVELOPMENT POLICY COMMITTEE

- *IMCA Representative Pat Martel – Invitation to free Town Hall meeting April 22nd 12:30 – 2:00 pm addressing the rise of instability.*
- *ICMA call for volunteers' deadline is tomorrow. Apply for committees and taskforces.*
- *Now accepting Distinguished service award submittals, must be retired for at least 2 years.*
- *West coast regional vice president interviews held. New VP is Katie Pester City Manager of Juneau, Alaska.*

13. EXECUTIVE DIRECTOR'S REPORT

- *Attended Spring Forward Forum, issues with credit card processing has been resolved.*

14. UNFINISHED BUSINESS

15. NEW BUSINESS

16. ANNOUNCEMENTS / GOOD OF THE ORDER

17. ADJOURNMENT - 3:42 PM
