



**Board of Directors Meeting**  
**MINUTES**  
October 21, 2020

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**1. CALL TO ORDER**

- ❖ President Murguia called the Board of Directors Meeting to order at 9:02 AM.

**2. ROLL CALL**

- ✓ President, Izzy Murguia
- ✓ Vice President, Kristen Nelson
- ✓ Director of Communications/Secretary, Tanya Spiegel
- ✓ Director of Finance/Treasurer, Dominique Samario
- ✓ Director of Programming, Paolo Kespradit
- ✓ Director of Membership Services, Ryan Hallett Hinton
- ✓ Immediate Past President, Nicholas Gonzalez
- ✓ Region 1 Co-Chair, Ryan Kintz
- ✓ Region 2 Co-Chairs, Katrina Maksimuk and Jonathan Royas
- ✓ Region 4 Co-Chair, Justine Garcia
- ✓ Region 6 Co-Chair, Dia Turner
- ✓ Region 7 Co-Chair, Shaunna Hunter
- ✓ Region 8 Co-Chairs, Dave Richards
- ✓ ICMA Representative, Pat Martel
- ✓ Executive Director, Kevin Kilkenny

Absent:

Region 3 Co-Chairs  
Region 5 Co-Chairs  
League of California Cities Representative, Meghan McKelvey  
Institute for Local Government Representative, Melissa Kuehne  
MMANC Representative, Jessica Deakyne

**3. APPROVAL OF MINUTES**

- ❖ President Murguia presented the minutes from the Board of Directors Meeting on Wednesday, September 16. Motioned by Vice President Nelson, seconded by Region 2 Co-Chair Maksimuk. The Board of Directors unanimously approved the minutes.

**4. PRESIDENT'S REPORT**

- ❖ President Murguia provided an update on the Annual Conference. He thanked everyone on Committee for all of their assistance in the planning of the Conference.
- ❖ President Murguia thanked all of the Region Board Members for their efforts over the last few months for the events that they have organized.

- ❖ President Murguia informed the Region Board Members that they will be receiving an email in the next month requesting their interest in serving as a Regional Board Member for next year. He reiterated the Region Board terms, responsibilities and the letter of commitment.

#### **5. VICE PRESIDENT'S REPORT**

- ❖ Vice President Nelson participated in a panel with the Region 7 Board on September 23 that showcased MMASC to the California State University, Fullerton MPA Internship Class.
- ❖ Vice President Nelson provided an update from the USC Price School CMF Board Meeting that was held on October 9.
- ❖ Vice President Nelson provided an update on the 2020 Annual Conference.
  - ❖ We have entered into an Agreement with ProAV as they will be providing Audio Visual support.
  - ❖ The Veteran Outreach Committee reached out the Veteran Members to see if anyone was interested in applying for the Veteran Scholarship for the Annual Conference.
  - ❖ CGL Courses have been submitted to the CGL Committee for credit approval. Three sessions were approved for CGL credit.
- ❖ Vice President Nelson thanked everyone on the Annual Conference Planning Committee for their hard work and efforts, especially with this being a different structure.

#### **6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT**

- ❖ Director of Communications/Secretary Spiegel thanked the Region Board Members for all of their efforts on their Regional Events and Programs. She reminded them if they are having any Events or Programs coming up, to contact her to assist with the marketing materials.

#### **7. DIRECTOR OF FINANCE/TREASURER'S REPORT**

- ❖ Director of Finance/Treasurer Samario provided an update on the account balance. As of October 9, there is \$108,168 in the checking account and \$75,288 in the savings account. She indicated that this does not reflect the payment of \$36,500 to ProAV for their technical event logistics for the Annual Conference.

#### **8. DIRECTOR OF PROGRAMMING'S REPORT**

- ❖ Director of Programming Kespradit thanked the Region Board Members for their efforts this year. He will be reaching out to each Board Member in regards to their commitment for the next year.
- ❖ Director of Programming Kespradit provided an update on the Annual Conference Logistics and Special Events Committee. The Committee has solidified the final details for the Awards Ceremony on Wednesday, October 28 including special activities from a Bar Tender/Mixologist from San Diego and a magic show from Shin Lim.

#### **9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT**

- ❖ Director of Membership Services Hallett Hinton provided the Board of Directors with a membership update. As of October 21, the membership stands at 810; 19 new members joined during September.
- ❖ Director of Membership Services Hallett Hinton provided an update on the Annual Conference. He thanked all of the Committee Chairs for their hard work. As of October 21, there are 153 registrants, 15 individuals have taken advantage of the non-member rate that includes a year of membership.

**10. IMMEDIATE PAST PRESIDENT'S REPORT**

- ❖ Immediate Past President Gonzalez informed the Board of Directors that his term on the Institute for Local Government Board is up. If anyone is interested in serving on the ILG Board, representing MMASC, please email [pastpresident@mmasc.org](mailto:pastpresident@mmasc.org) or [president@mmasc.org](mailto:president@mmasc.org).

**11. REGION CHAIR REPORTS**

**A. CENTRAL COAST (REGION 1)**

- ❖ Region 1 Co-Chair Kintz provided an update on the plans for 2021.
- ❖ Region 1 Co-Chair Kintz informed the Board of Directors that if they know of anyone in the Central Coast Region that is interested in serving on the Region Board to contact him.

**B. CHANNEL ISLANDS (REGION 2)**

- ❖ Region 2 Co-Chair Maksimuk provided an update on their recent Grant Writing Webinar with California Consulting, Inc.
- ❖ Region 2 Co-Chair Maksimuk informed the Board of Directors that the Region Board offered two (2) scholarships for the 2020 Annual Conference to anyone that works or lives in the Channel Islands Region. They received many submissions and awarded the scholarships to Stephanie Gamboa, a student in Region 2 who is currently working at Ventura County Environmental Health Department and Lisette Bautista, Senior Management Analyst at the City of Simi Valley.
- ❖ Region 2 Co-Chair Maksimuk thanked the Executive Board and the Annual Conference Planning Committee for their dedication and efforts for the upcoming Annual Conference.

**C. DESERT (REGION 3)**

- ❖ None.

**D. INLAND EMPIRE (REGION 4)**

- ❖ Region 4 Co-Chair Garcia provided a recap of their recent Legislative Affairs Workshop that was held on September 30. The workshop was in partnership with the City Clerks Association of California (CCAC).
- ❖ Region 4 Co-Chair Garcia informed the Board of Directors that the Region Board is having discussions on their final virtual event for the year. More details will be shared as soon as they have been solidified.

**E. NORTH LOS ANGELES COUNTY (REGION 5)**

- ❖ None.

**F. SOUTH LOS ANGELES COUNTY (REGION 6)**

- ❖ Region 6 Co-Chair Turner provided an update on their upcoming Region Events. Details are being finalized.
- ❖ Region 6 Co-Chair Turner provided a recap on their recent Lunch & Learn “Building Resiliency in Ourselves” webinar with the Culver City Management Group on September 30.

**G. ORANGE COUNTY (REGION 7)**

- ❖ Region 7 Co-Chair Hunter informed the Board of Directors that all of the Region Board Members will continue to serve on the Board in 2021.
- ❖ Region 7 Co-Chair Hunter provided a recap of their recent event/panel discussion that was in partnership with California State University Fullerton's MPA program and Pi Alpha Alpha chapter held on September 30. Two of the attendees were awarded with scholarships for the Annual Conference as well as a year of Student Membership. Congratulations to Manuel Martinez and Daphin Tao.

**H. SAN DIEGO COUNTY (REGION 8)**

- ❖ Region 8 Co-Chair Richards provided an update on potential events in 2021 including "Risk Management in Current Events" panel in February; Book Club in March; "What Recruiters are Looking for in City Managers and Executives" panel in June; and depending how the pandemic is, hosting a group night at a Padres game or social-distance game viewing outdoors in August or September.

**12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT**

- ❖ ICMA Representative Pat Martel provided an update from ICMA. There were over 4,400 participants from 52 countries around the world. There were many great sessions that provided insightful information and especially timely information that related to COVID and the worldwide pandemic.
- ❖ ICMA Representative Pat Martel informed the Board of Directors that the incoming ICMA President Jim Malloy (City Manager from Lexington Massachusetts) will be putting his efforts in the area of increasing transparency in public safety and police reform. ICMA will be releasing a variety of webinars and tools that will be beneficial to all communities on this issue.
- ❖ ICMA Representative Pat Martel provided an update on the great articles included in the new issue of PM Magazine.
- ❖ ICMA Representative Pat Martel informed the Board of Directors that Troy Brown (City Manager of Moorpark California) will be President of ICMA in 2022.
- ❖ ICMA Representative Pat Martel made note that the nominating process is moving along for the Regional Vice President position in California. In addition, she let the Board of Directors that there will be a non-CEO position on the ICMA Executive Board that will be filled in 2023. This is the first time that an Affiliate Member will be eligible to run for that position.

**13. EXECUTIVE DIRECTOR'S REPORT**

- ❖ Executive Director Kilkenny let the Board of Directors know that if they are needing assistance with anything that he is available.

**14. UNFINISHED BUSINESS**

- ❖ None.

**15. NEW BUSINESS**

- ❖ None.

**16. ANNOUNCEMENTS / GOOD OF THE ORDER**

- ❖ None.

**17. ADJOURNMENT**

- ❖ President Murguia adjourned the Board of Directors Meeting at 9:56 AM.