



Board of Directors Meeting
MINUTES
September 16, 2020

1. CALL TO ORDER

- ❖ President Murguia called the Board of Directors Meeting to order at 9:04 AM.

2. ROLL CALL

- ✓ President, Izzy Murguia
- ✓ Vice President, Kristen Nelson
- ✓ Director of Communications/Secretary, Tanya Spiegel
- ✓ Director of Programming, Paolo Kespradit
- ✓ Region 2 Co-Chair, Katrina Maksimuk
- ✓ Region 4 Co-Chair, Tara Magner
- ✓ Region 5 Co-Chair, Alfa Lopez
- ✓ Region 6 Co-Chair, Dia Turner
- ✓ Region 7 Co-Chair, Joseph Cisneros
- ✓ Region 8 Co-Chairs, Dave Richards
- ✓ ICMA Representative, Pat Martel
- ✓ Executive Director, Kevin Kilkenny

Absent:

Director of Finance/Treasurer, Dominique Samario
Director of Membership Services, Ryan Hallett Hinton
Immediate Past President, Nicholas Gonzalez
Region 1 Co-Chairs
Region 3 Co-Chairs
League of California Cities Representative, Meghan McKelvey
Institute for Local Government Representative, Melissa Kuehne
MMANC Representative, Jessica Deakyne

3. APPROVAL OF MINUTES

- ❖ President Murguia presented the minutes from the Board of Directors Meeting on Wednesday, July 15. Motioned by Director of Programming Kespradit, seconded by Region 4 Co-Chair Magner. Vice President abstained. The Board of Directors approved the minutes.
- ❖ President Murguia presented the minutes from the Mid-Year Board of Directors Meeting on August 15. Motioned by Region 4 Co-Chair Magner, Director of Programming Kespradit. Vice President abstained. The Board of Directors approved the minutes.

4. PRESIDENT'S REPORT

- ❖ President Murguia provided an update on the Annual Conference. He thanked everyone on Committee for all of their assistance in the planning of the Conference.

- ❖ President Murguia provided an update on the Fall Webinar Series. There are a total of six webinars part the series and he is receiving a great response for these.
- ❖ President Murguia provided an update on the 2020-21 Elections, specifically for those interested in serving on the Executive Board. Those that are interested in serving on the Executive Board and have questions, please email president@mmasc.org.
- ❖ President Murguia provided information on the Alliance for Innovation's Local Government Week to be held the last week of February 2021. More information will be provided when additional details are provided.
- ❖ President Murguia will be attending the 2020 ICMA Virtual Annual Conference September 23-26 and the League of California Cities Annual Conference October 7-9.
- ❖ President Murguia will be participating on an MPA panel on November 19.

5. VICE PRESIDENT'S REPORT

- ❖ Vice President Nelson thanked everyone for the warm welcome back.
- ❖ Vice President Nelson thanked President Murguia for assisting the Annual Conference Programming Committee for his assistance in submitting the four sessions for CGL credit.
- ❖ Vice President Nelson provided an update on the Veteran Scholarships for the Annual Conference. As of September 3, there were no applications received for this scholarship. She will be working with President Murguia on reaching out to the current Veteran Members to see if they would be interested in applying for the scholarship/attending the Annual Conference.
- ❖ Vice President Nelson was not able to participate in the USC CMF Board Call on September 3; however, plans to attend the tentative October 9 meeting.
- ❖ Vice President Nelson provided an update on the Annual Conference.
- ❖ Vice President Nelson will be participating on the Region 7 Panel with the California State University, Fullerton MPA Internship Class at the end of September.
- ❖ She will also be attending the 2020 ICMA Annual Conference September 23-26 and the League of California Cities Annual Conference October 7-9.

6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT

- ❖ Director of Communications/Secretary Spiegel provided an update on the Annual Conference Communications & Marketing Committee. She thanked Region 2 Co-Chair Royas and Region 4 Co-Chair Cuadras for their assistance on the marketing materials for the Conference.

7. DIRECTOR OF FINANCE/TREASURER'S REPORT

- ❖ President Murguia provided Director of Finance/Treasurer Samario's report on her behalf.
- ❖ As of September 10, there is \$106,698 in the checking account and \$75,288 in the savings account.
- ❖ Director of Finance/Treasurer Samario is working with Director of Communications/Secretary Spiegel and Region 7 Member Lori Karaguezian on the women's leadership-focused session part of the Fall Webinar Series.

8. DIRECTOR OF PROGRAMMING'S REPORT

- ❖ Director of Programming Kespradit thanked everyone for their attendance and participation in the Mid-Year Board of Directors Meeting.
- ❖ Director of Programming Kespradit informed the Board of Directors that the Executive Board will be having a Special Executive Board Meeting to discuss Midyear Meeting will be held on Saturday, August 15. Details will be emailed out.

9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT

- ❖ President Murguia provided an update for Director of Membership Services Hallett Hinton.
- ❖ As of September 14, the membership stands at 797. The renewals are coming in a little more frequently.
- ❖ Director of Membership Services Hallett Hinton will be working on updating the Honorary Membership List.

10. IMMEDIATE PAST PRESIDENT'S REPORT

- ❖ None.

11. REGION CHAIR REPORTS

A. CENTRAL COAST (REGION 1)

- ❖ None.

B. CHANNEL ISLANDS (REGION 2)

- ❖ Region 2 Co-Chair Maksimuk provided an update on their future virtual events and programs. They will be hosting a grant writing webinar in October with California Consulting, Inc. and the annual City Managers “Luncheon” in November or December. The theme for the luncheon will be Employee Morale as that was the most requested topic from the survey that was sent out to the Channel Islands Region Members.
- ❖ Region 2 Co-Chair Maksimuk informed the Board of Directors that one of the responses on the survey that they sent out was having a Retiree Membership Level within MMASC. President Murguia thanked her for that information and recommended that she submit it as a Bylaw Amendment.

C. DESERT (REGION 3)

- ❖ None.

D. INLAND EMPIRE (REGION 4)

- ❖ Region 4 Co-Chair Magner provided information of their upcoming Legislative Affairs Workshop on September 30. This workshop is in partnership with the City Clerks Association of California (CCAC).
- ❖ Region 4 Co-Chair Magner informed the Board of Directors that unfortunately the NBS event in November has been cancelled.

E. NORTH LOS ANGELES COUNTY (REGION 5)

- ❖ Region 5 Co-Chair Wong provided an update on their upcoming events. They will be participating in the Walk for Hope 2020 virtual walk on October 4. They are working on hosting the Annual City Managers’ Luncheon virtually in the Fall. They are in the planning stages of a “Local Government Innovation During Times of Crisis” workshop.
- ❖ Region 5 Co-Chair Wong informed the Board of Directors that they are hoping to host a virtual Holiday Mixer in November or December. More details to come.

F. SOUTH LOS ANGELES COUNTY (REGION 6)

- ❖ Region 6 Co-Chair Turner provided an update on their previous Region Events, including the Lunch & Learn with the Culver City Management Group on August 26 and the LAWA COVID-19 Response and Update on September 9.
- ❖ Region 6 Co-Chair Turner provided an update on the upcoming Lunch & Learn “Building Resiliency in Ourselves” with the Culver City Management Group on September 30.
- ❖ Region 6 Co-Chair Turner provided information on the potential events that they are working on to be held in the coming months.

G. ORANGE COUNTY (REGION 7)

- ❖ President Murguia provided the Region 7 Report.
- ❖ Region 7 Co-Chairs have reached out to the Orange County City Managers Association on their Signature Event/Luncheon and unfortunately the event will not be held in 2020. They will work on the planning of the 2021 event.
- ❖ Region 7 will be hosting a panel in partnership with California State University Fullerton’s MPA program and Pi Alpha Alpha chapter on September 30. Vice President Nelson will be participating in the panel. For those interested in attending, please RSVP to Region 7 at Region7@mmasc.org.

H. SAN DIEGO COUNTY (REGION 8)

- ❖ Region 8 Co-Chair Richards reminded the Board of Directors of the nomination period for those interested in serving on the Executive Board and the Annual Business Meeting.
- ❖ Region 8 Co-Chair Richards provided an recap of their recent webinar with Valerie Phillips of Bob Murray & Associates on video interviewing and recruiting trends on August 13.
- ❖ Region 8 Co-Chair Richards informed the Board of Directors that they are working on a workshop in the Spring of 2021 that will focus on what City Council’s are looking for when they are recruiting a first-time City Manager. They will also be working on planning additional events during 2021.

12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT

- ❖ ICMA Representative Pat Martel provided an update on the League of California Cities Annual Conference scheduled for October 7-9. The City Managers’ Department Annual Conference scheduled February 3-5, 2021 is still planned for an on-site meeting but the Planning Committee is also working on a backup with a virtual meeting in case it can not be held in person due to COVID-19
- ❖ ICMA Representative Martel provided some updates for ICMA. The ICMA Annual Conference has received almost 3,000 registrants. There is over five days of programming and over 210 educational sessions. There will be many networking opportunities and social activities as well. There is still time to register if you have not already done so.
- ❖ ICMA Representative Martel provided an update on what ICMA has been doing relative to systemic racism in and social justice issues.
- ❖ ICMA Representative Martel informed the Board of Directors that ICMA is continuing to work on providing resources during this COVID-19 pandemic.
- ❖ ICMA Representative Martel provided an update on the ICMA Executive Board and Board of Directors. The Board has been reviewing the various tenants of the ICMA Code of Ethics and they will be hiring an outside consultant to assist them with the review of the Code of Ethics.

- ❖ ICMA Representative Martel provided an update on the Institute for Local Government (ILG) and the COVID-19 resources that are posted on the ILG website.

13. EXECUTIVE DIRECTOR'S REPORT

- ❖ Executive Director Kilkenny provided an updated on the ARC ownership change. This will not affect his work or status with MMASC.

14. UNFINISHED BUSINESS

- ❖ None.

15. NEW BUSINESS

- ❖ None.

16. ANNOUNCEMENTS / GOOD OF THE ORDER

- ❖ None.

17. ADJOURNMENT

- ❖ President Murguia adjourned the Board of Directors Meeting at 10:05 AM.