



Board of Directors Meeting
MINUTES
March 20, 2019

1. CALL TO ORDER

- ❖ President Gonzalez called the Board of Directors Meeting to order at 9:03 AM.

2. ROLL CALL

- ✓ President, Nicholas Gonzalez
- ✓ Vice President, Izzy Murguia
- ✓ Director of Communications/Secretary, Kristen Nelson
- ✓ Director of Finance/Treasurer, Ryan Hallett Hinton
- ✓ Director of Programming, Monica I. Martinez
- ✓ Immediate Past President, Ashley Garcia
- ✓ Region One Representative, Lara Christensen
- ✓ Region Three Representative, Adam McWey
- ✓ Region Four Representative, Nicole Cuadras
- ✓ Region Five Representative, Laena Shakarian
- ✓ Region Six Representative, Dia Turner
- ✓ Region Seven Representatives, Kirsten Graham, Michael Johnston & Lori Karaguezian
- ✓ Region Eight Representative, Stephanie Boyce
- ✓ ICMA Representative, Dave Mora
- ✓ Executive Director, Kevin Kilkenny

Absent:

Director of Membership Services, Dominique Samario
Region Two Representative
Institute for Local Government Representative, Melissa Kuehne
League of California Cities Representative, Meghan McKelvey
MMANC Representative, Carla Hansen

3. APPROVAL OF MINUTES

- ❖ President Gonzalez presented the minutes from the Board of Directors Meeting on Wednesday, January 16. Motioned by Region 6 Representative Turner, Seconded by Region 7 Representative Karaguezian. The Board of Directors unanimously approved the minutes as amended.

4. PRESIDENT'S REPORT

- ❖ President Gonzalez informed the Board that he was reviewing Affiliate Agreements and asked the Board to let him know if there were any agencies not on his list that we would like him to contact.

- ❖ President Gonzalez advised the Board of his upcoming meeting with the California Association of County Executives with MMANC President Carla Hansen.
- ❖ President Gonzalez informed the Board that he was working with Vice President Murguia and Director of Communications Nelson on the selection of the 2020 Annual Conference venue.
- ❖ President Gonzalez provided an updated list of current Corporate Partners in his report.

5. VICE PRESIDENT'S REPORT

- ❖ Vice President Murguia informed the Board that early bird registration for Annual Conference would open on June 1, 2019.
- ❖ Vice President Murguia advised the Board of his upcoming representation at the ICMA West Coast Regional Conference in Reno, NV.
- ❖ Vice President Murguia provided an update on recent CGL proposal approvals.
- ❖ Vice President Murguia informed the Board that the Annual Conference Call for Speakers was open. President Gonzalez encouraged the Board to invite their network to submit proposals.

6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT

- ❖ Director of Communications/Secretary Nelson provided brief updates on social media and website update efforts.
- ❖ Director of Communications/Secretary Nelson reminded the Board that Winter Forum is tomorrow and that registration stood at 112 attendees.
- ❖ Director of Communications/Secretary Nelson reminded the Board that Corporate Partner Tripepi Smith offered a three-hour communications workshop that could potentially be used as a CGL session.
- ❖ Director of Communications/Secretary Nelson asked for volunteers from the Board to attend the upcoming UCLA Luskin conference as representatives of MMASC.

7. DIRECTOR OF FINANCE/TREASURER'S REPORT

- ❖ Director of Finance/Treasurer Hallet Hinton stated that the checking account balance is at \$84,980.30 and that the savings account balance stood at \$70,261.64.
- ❖ Director of Finance/Treasurer Hallet Hinton gave a brief update on the status of the collaboration with WLG for Women's Leadership Summit.
- ❖ Director of Finance/Treasurer Hallet Hinton called for a vote by the Board to amend the existing ARC Contract for Kevin Kilkenny's Executive Director Services. The Board approved a three-year Agreement at \$29,500 per year. The motion carried. Director of Finance/Treasurer Hallet Hinton will amend the 2019 budget accordingly.

8. DIRECTOR OF PROGRAMMING'S REPORT

- ❖ Director of Programming Martinez advised the Board of the upcoming Mid-Year meeting to be held Saturday, July 20, 2019. The location is still TBD and she is requesting recommendations.
- ❖ Director of Programming Martinez gave a brief update on Summer Session which will be held at the City of Fullerton Community Center on August 8, 2019.
- ❖ Director of Programming Martinez advised that the Cal-ICMA Ethics Committee meet on March 18, 2019 and that they are still encouraging nominations for the Ethics Award.
- ❖ Director of Programming Martinez informed the Board that the next Cal-ICMA Student Chapter & Outreach Committee would be held on March 27, 2019.

9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT

- ❖ President Gonzalez gave Director of Membership Services Samario's presentation on her behalf.
- ❖ President Gonzalez stated that membership was at 801 with few non-renewals.
- ❖ President Gonzalez reviewed the suggested language for membership transfer as used by SBHRA. Review and revision of the guidelines of membership will be brought to MMASC's Annual Business Meeting at Annual Conference.

10. IMMEDIATE PAST PRESIDENT'S REPORT

- ❖ Immediate Past President Garcia stated that she started a new position with the City of Santa Maria.
- ❖ Immediate Past President Garcia informed the Board that Region 1's Women's Leadership event was well attended and congratulated the Region on a job well done.

11. REGION CHAIR REPORTS

A. CENTRAL COAST (REGION 1)

- ❖ Region Representative Christensen stated that their second annual Regional Women's Leadership Event was a sold-out success.
- ❖ Region Representative Christensen advised the Board of upcoming Regional events, including efforts to incorporate golf outings.

B. CHANNEL ISLANDS (REGION 2)

- ❖ None.

C. DESERT (REGION 3)

- ❖ Region Representative McWey gave a brief update on the Region's recent networking social in Palm Desert at AC3.

D. INLAND EMPIRE (REGION 4)

- ❖ Region Four Representative Cuadras announced their two new Board members, Imelda Huerta and Charles Berglund.
- ❖ Region Four Representative Cuadras informed the Board that the Region had hosted a planning session in January and provided updates on upcoming events.

E. NORTH LOS ANGELES COUNTY (REGION 5)

- ❖ Region Representative Shakarian informed the Board that their annual Trackside Luncheon would be held in the Arboritum and that the event is tentatively scheduled for Thursday, May 2, 2019.

F. SOUTH LOS ANGELES COUNTY (REGION 6)

- ❖ Region Representative Turner gave a brief update on their recent event, stating that they had 25 people in attendance.
- ❖ Region Representative Turner provided a series of updates on the Region's upcoming events, advising that they were working to reschedule their upcoming Dress for Success event, that their upcoming Gateway City Manager's Breakfast was scheduled for June 13, 2019, and that the Region was working on hosting succession planning and emergency preparedness sessions.

G. ORANGE COUNTY (REGION 7)

- ❖ Region Co-Chair Graham reminded the Board about the upcoming tour of the Segerstrom Center for the Arts and stated that the Region is still in the process of developing a survey with the intention of distributing it at the end of the month.

H. SAN DIEGO COUNTY (REGION 8)

- ❖ Region Co-Chair Boyce provided updates on the Region's upcoming events, including the August 10, 2019 Padres Game and an upcoming brewery tour on May 18, 2019.
- ❖ Region Co-Chair Boyce requested approval to print MMASC mousepads as Regional thank you gifts for their regional event speakers. President Gonzalez told her that Director of Communications Nelson would need to approve the design in advance but to proceed with the idea.

12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT

- ❖ ICMA Representative Dave Mora reminded the Board of the upcoming ICMA Coaching Webinar on Ethics as well as the Sexual Harassment Training webinar scheduled for March 26, 2019.

13. EXECUTIVE DIRECTOR'S REPORT

- ❖ Executive Director Kilkenny expressed his thanks for the continued relationship between ARC and MMASC.

14. UNFINISHED BUSINESS

- ❖ None.

15. NEW BUSINESS

- ❖ None.

16. ANNOUNCEMENTS / GOOD OF THE ORDER

- ❖ None.

17. ADJOURNMENT

- ❖ President Gonzalez adjourned the Board of Directors Meeting at 9:54 AM.

VOTE TALLY

ARC Contract Approval	
Representative/ Region	Vote
President	Yes
Vice President	Yes
Communications	Yes
Treasurer	Yes
Programming	Absent for Vote
Membership	Absent for Vote
IPP	Yes
Region 1	Yes
Region 2	Absent for Vote
Region 3	Yes
Region 4	Yes
Region 5	Yes
Region 6	Yes
Region 7	Yes
Region 8	Yes