



Board of Directors Meeting
MINUTES
March 18, 2020

1. CALL TO ORDER

- ❖ President Murguia called the Board of Directors Meeting to order at 9:03 AM.

2. ROLL CALL

- ✓ President, Izzy Murguia
- ✓ Vice President, Kristen Nelson
- ✓ Director of Communications/Secretary, Tanya Spiegel
- ✓ Director of Finance/Treasurer, Dominique Samario
- ✓ Director of Programming, Paolo Kespradit
- ✓ Region 1 Co-Chair, Norma Cervantes
- ✓ Region 2 Co-Chair, Jonathan Royas
- ✓ Region 3 Co-Chair, PJ Gagajena
- ✓ Region 4 Co-Chair, Tara Magner
- ✓ Region 6 Co-Chair, Arcia Hester
- ✓ Region 7 Co-Chair, Joseph Cisneros
- ✓ Executive Director, Kevin Kilkenny
- ✓ ICMA Representative, Pat Martel

Absent:

Director of Membership Services, Ryan Hallett Hinton
Immediate Past President, Nicholas Gonzalez
Region 5 Co-Chairs
Region 8 Co-Chairs
League of California Cities Representative
Institute for Local Government Representative
MMANC Representative

3. APPROVAL OF MINUTES

- ❖ President Murguia presented the minutes from the Board of Directors Meeting on Wednesday, February 19. Motioned by Director of Finance/Treasurer Samario, seconded by Region 2 Co-Chair Royas. The Board of Directors unanimously approved the minutes.

4. PRESIDENT'S REPORT

- ❖ President Murguia thanked everyone for their understanding regarding the event postponement at this time.
- ❖ President Murguia thanked the Winter Forum Committee for a successful event.
- ❖ President Murguia provided an updated on the Mentorship Program. There are 13 applicants and they will be matched with mentees.

- ❖ President Murguia provided an update on the Credentials Government Leader Program.
- ❖ President Murguia provided an update on the Cal-ICMA Talent Initiative.
- ❖ President Murguia provided an update on the 2020 Corporate Partners. There are 16 Corporate Partners to date.

5. VICE PRESIDENT'S REPORT

- ❖ Vice President Nelson thanked Director of Programming Kespradit and Past President Gonzalez for a phenomenal Winter Forum.
- ❖ Vice President Nelson gave an update on the Credentials Government Leader Program.
- ❖ Vice President Nelson provided an update on the Veteran Outreach Committee.
- ❖ Vice President Nelson provided an update on the 2020 Annual Conference. The theme will be "Transforming Public Service". The Conference tracks include Innovation & Transformation (community/citywide change and growth), Lead & Succeed (focusing on personal change and growth) and Tried & True (fundamentals of public service).

6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT

- ❖ Director of Communications/Secretary Spiegel provided an update on the 2020 Summer Session.
- ❖ Director of Communications/Secretary Spiegel provided an update on the marketing materials that are currently being worked on.

7. DIRECTOR OF FINANCE/TREASURER'S REPORT

- ❖ Director of Finance/Treasurer Samario provided information on the account balance. As of March 9, there is \$79,817.43 in the checking account and \$75,283 in the savings account.
- ❖ Director of Finance/Treasurer Samario is working on updating the templates for the After-Event Reports and Reimbursement Requests.
- ❖ Director of Finance/Treasurer Samario provided an update on the 2020 Women's Leadership Summit. A new date will be announced soon.

8. DIRECTOR OF PROGRAMMING'S REPORT

- ❖ Director of Programming Kespradit provided a recap of the 2020 Winter Forum that was held on Thursday, March 5 at the Torrance Cultural Arts Center.
- ❖ Director of Programming Kespradit let the Region Board's know that he is available to assist with any of the Region Event planning needs, especially during this time.

9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT

- ❖ President Murguia provided Director of Membership Services Hallett Hinton's report on his behalf.
- ❖ As of March 9, there is a total of 860 members.
- ❖ Director of Membership Services Hallett Hinton will be co-chairing the 2020 Annual Conference with Vice President Nelson. This year's theme is "Transforming Public Service".
- ❖ Director of Membership Services Hallett Hinton provided an update on the Cal-ICMA Ethics Committee. The Committee is looking at ways to solicit nominations for the Ethical Hero Award.

10. IMMEDIATE PAST PRESIDENT'S REPORT

- ❖ None.

II. REGION CHAIR REPORTS

A. CENTRAL COAST (REGION 1)

- ❖ Region 1 Co-Chair Cervantes provided an update on the Region events that have been postponed.

B. CHANNEL ISLANDS (REGION 2)

- ❖ Region 2 Co-Chair Royas provided an update on the Region 2 Board. Ryan Kintz will be taking on a new position with the City of Goleta and moving onto the Region 1 Board.
- ❖ Co-Chair Royas provided an update on the Region events that have been postponed.

C. DESERT (REGION 3)

- ❖ Region 3 Co-Chair Gagajena congratulated everyone on a successful Winter Forum.
- ❖ Co-Chair Gagajena provided an update on the Region event “behind the scenes” tour of Coachella, that has been postponed to October.
- ❖ Co-Chair Gagajena informed the Board of Directors that he will be leaving the City of Indio as he accepted a position with the City of Moorpark. He will remain on the Board of Directors.

D. INLAND EMPIRE (REGION 4)

- ❖ Region 4 Co-Chair Magner provided an update on their Signature Event that was scheduled in April.
- ❖ Co-Chair Magner provided an update on the Region Event scheduled for Thursday, November 19 that will be co-hosted with NBS.

E. NORTH LOS ANGELES COUNTY (REGION 5)

- ❖ President Murguia provided Region 5’s report on their behalf.
- ❖ Region 5 will be postponing the Annual City Manager’s Luncheon that was scheduled for Wednesday, April 15.
- ❖ Region 5 tentatively has a few Regional Events for 2020 including a Lunch and Learn, Hiking Activity, Walk for Hope 2020 and a Holiday Mixer. More details for each of the events will be provided at a later point.

F. SOUTH LOS ANGELES COUNTY (REGION 6)

- ❖ Region 6 Co-Chair Hester informed the Board of Directors that once the coronavirus pandemic is over, Region Events will be planned.

G. ORANGE COUNTY (REGION 7)

- ❖ Region 7 Co-Chair Cisneros provided an update on the Region 7 Events including a Wings & Arrow Deck Experience at Angel Stadium during one of the MLB games.
- ❖ Region 7 Co-Chairs have also explored a collaboration with the City of Laguna Beach for Lunch-and-Learn opportunities. More details to come.
- ❖ Region 7 Co-Chairs are exploring a team building networking event at Dave & Busters or a celebration of the Fiscal New Year on either Thursday, June 25 or Friday, June 26, 2020 at Golden Road Anaheim with American Public Works Association (APWA) as a potential co-sponsor for the event.
- ❖ Region 7’s Signature Event, in coordination with Orange County City Manager’s Association (OCCMA), will be the first week of October 2020.

H. SAN DIEGO COUNTY (REGION 8)

- ❖ President Murguia provided Region 8's report on their behalf.
- ❖ Region 8 hosted a Region Event "San Diego Gulls Hockey Game" on Saturday, February 22 at the Pechanga Sports Arena. A total of 30 tickets were sold.
- ❖ The April Grant Writing event in collaboration with California Consulting at the City of Poway has been postponed until further notice.
- ❖ Region 8 is working on scheduling a luncheon with the City & County Manger's Association in addition to their Annual Padre's Game Event.
- ❖ The Region 8 Board has requested to add Dave Richards, City of El Cajon and Lauren Ryan from the City of Carlsbad to their Region Board.

12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT

- ❖ ICMA Representative Pat Martel provided an update on the ICMA Constitutional Amendment Election, that passed. About 400 Affiliate Members are now eligible to vote and run for the ICMA Board of Directors. Affiliate Members are now eligible to serve on the Regional Nominating Committee.
- ❖ ICMA Representative Pat Martel informed the Board of Directors that all of the ICMA Regional Conferences through May have been cancelled due to COVID-19. A virtual nominating process interview will be held on Friday, March 20 for the Assistant City Manager of Valdez, Alaska that is interested in serving on the Board.
- ❖ ICMA has created a COVID-19 website with resources for all communities. If you have any resources that you would like added to the website, please contact Pat.

13. EXECUTIVE DIRECTOR'S REPORT

- ❖ As of Wednesday, March 18, Kevin will be working remotely.

14. UNFINISHED BUSINESS

- ❖ None.

15. NEW BUSINESS

- ❖ None.

16. ANNOUNCEMENTS / GOOD OF THE ORDER

- ❖ None.

17. ADJOURNMENT

- ❖ President Murguia adjourned the Board of Directors Meeting at 10:10 AM.