



Board of Directors Meeting
MINUTES
January 15, 2020

1. CALL TO ORDER

- ❖ President Murguia called the Board of Directors Meeting to order at 9:03 AM.

2. ROLL CALL

- ✓ President, Izzy Murguia
- ✓ Vice President, Kristen Nelson
- ✓ Director of Communications/Secretary, Tanya Spiegel
- ✓ Director of Finance/Treasurer, Dominique Samario
- ✓ Director of Programming, Paolo Kespradit
- ✓ Director of Membership Services, Ryan Hallett Hinton
- ✓ Immediate Past President, Nicholas Gonzalez
- ✓ Region 1 Co-Chair, Norma Cervantes
- ✓ Region 2 Co-Chair, Katrina Maksimuk
- ✓ Region 3 Co-Chair, Adam McWey
- ✓ Region 4 Co-Chair, Nicole Cuadras
- ✓ Region 5 Co-Chairs, Julio Donayre and Laena Shakarian
- ✓ Region 6 Co-Chair, Dia Turner
- ✓ Region 7 Co-Chair, Joseph Cisneros
- ✓ Region 8 Co-Chair, Stephanie Boyce
- ✓ Executive Director, Kevin Kilkenny

Absent:

League of California Cities Representative
ICMA Representatives
Institute for Local Government Representative
MMANC Representative

3. APPROVAL OF MINUTES

- ❖ President Murguia presented the minutes from the Board of Directors Meeting on Wednesday, January 15. Motioned by Director of Membership Services Hallett Hinton, seconded by Region 5 Co-Chair Donayre. The Board of Directors unanimously approved the minutes.

4. PRESIDENT'S REPORT

- ❖ President Murguia provided an update on the Signature Events.
- ❖ President Murguia reminded Board Members to submit their Agenda Reports in a timely matter.
- ❖ President Murguia provided information on the 2020 Executive Board Retreat, being held on Saturday, January 18 in Lake Elsinore.

- ❖ President Murguia provided an update on the Credentials Government Leader Program as well as the Mentorship Program.
- ❖ President Murguia provided an update on the 2020 Corporate Partners. There are 13 Corporate Partners to date.
- ❖ President Murguia provided an update on the 2021 Annual Conference, that is scheduled for the first week of November 2021 at the The Westin Mission Hills Golf Resort & Spa in Rancho Mirage.
- ❖ President Murguia is working with MMANC President Deakyne to send a joint survey to all City Managers in the state. The survey will include questions on what types of courses and sessions they would like to see offered as well as what issues and topic are the most important to local government agencies in the state.
- ❖ President Murguia will be attending the League of California Cities City Manager's Department Meeting in Napa in February, representing MMASC.

5. VICE PRESIDENT'S REPORT

- ❖ Vice President Nelson attended the California Contract Cities Legislative Tour in Sacramento.
- ❖ Vice President Nelson provided an update on the Credentials Government Leader Program.
- ❖ Vice President Nelson is working with President Murguia and Immediate Past President Gonzalez on the 2020 Corporate Partner renewals.

6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT

- ❖ Director of Communications/Secretary Spiegel reminded everyone that all Board Reports are due by the date and time given in the reminder email.
- ❖ Director of Communications/Secretary Spiegel reminded the Region Board Members to send Event/Program submissions that are to be included in future *What's Happening Wednesday* newsletters in a timely matter. She also reminded Region Board Members that the event/program is posted onto the MMASC online calendar at the time of submittal.

7. DIRECTOR OF FINANCE/TREASURER'S REPORT

- ❖ Director of Finance/Treasurer Samario provided an update on the account balance. As of January 9, there is \$74,187 in the checking account and \$70,279 in the savings account.
- ❖ Director of Finance/Treasurer Samario presented the Proposed 2020 Budget. The Board of Directors approved the Proposed Budget that will then go to the Board of Directors for a vote on Wednesday, January 15.

8. DIRECTOR OF PROGRAMMING'S REPORT

- ❖ Vice President Nelson presented Director of Programming Kespradit's report on his behalf.
- ❖ All Region Board Members are required to sign the Letter of Commitment. As of December 4, all previous Board Members who have not turned in their completed their Letter of Commitment have been taken off the 2019-2020 Board of Directors roster.
- ❖ Director of Programming Kespradit's provided an update on the Board Member Orientations including information on the webinar meetings and trainings.
- ❖ Director of Programming Kespradit will be chairing the 2020 Winter Forum with Immediate Past President Gonzalez. It will be held on Thursday, March 5, 2019 at the Torrance Cultural Arts Center. Registration will be opening January 15.

9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT

- ❖ Director of Membership Hallett Hinton provided an update on the monthly membership reporting. As of January 10, there is a total of 865 members.
- ❖ Director of Membership Hallett Hinton is in the process of finalizing the email templates for new and lapsed members for the Region Board Members to send out.

10. IMMEDIATE PAST PRESIDENT'S REPORT

- ❖ Immediate Past President Gonzalez will be co-chairing the 2020 Winter Forum with Director of Programming Kespradit. They have secured the Torrance Cultural Arts Center for Thursday, March 5, 2020.
- ❖ Immediate Past President Gonzalez provided an update on the MMASC Members that have been appointed to the 2020 League of California Cities Policy Committee.

11. REGION CHAIR REPORTS

A. CENTRAL COAST (REGION 1)

- ❖ Region 1 Co-Chair Cervantes provided an update on their upcoming Regional Event "Central Coast Luncheon with City Managers & Speed Coaching" scheduled for Thursday, January 30 at the Ventana Grill in Pismo Beach.
- ❖ Co-Chair Cervantes provided an update on the 2020 Central Coast Women's Event scheduled for Wednesday, March 25.
- ❖ Co-Chair Cervantes provided an update on the tour of UCSB Innovation & Entrepreneurship.

B. CHANNEL ISLANDS (REGION 2)

- ❖ Region 2 Co-Chair Maksimuk recapped their Region Event "City Managers Luncheon" that was held on Thursday, December 19.
- ❖ Co-Chair Maksimuk provided an update on the 2020 Regional Events and Programs that are in the planning stages. More information will be provided at a later date.
- ❖ Co-Chair Maksimuk informed the Board of Directors that she will be on maternity leave February through July.

C. DESERT (REGION 3)

- ❖ Region 3 Co-Chair McWey provided an update on their upcoming Regional Event "Polo Games Mixer" scheduled for Sunday, January 26 at the Empire Polo Club.
- ❖ Region 3 Board met with City of Rancho Mirage Director of Marketing, Gabe Coddling, to discuss potential events and a Lunch n' Learn at the City.

D. INLAND EMPIRE (REGION 4)

- ❖ Region 4 Co-Chair Cuadras provided an update on their upcoming Region Event scheduled for Friday, January 31 at Rock & Brews in Corona.
- ❖ Co-Chair Cuadras provided an update on the Regions upcoming events for 2020.
- ❖ Co-Chair Cuadras shared with the Board of Directors the map that Region 4 Co-Chair Garcia created showing the location of the Regions members.

E. NORTH LOS ANGELES COUNTY (REGION 5)

- ❖ Region 5 Co-Chair Donayre provided an update on their upcoming Annual City Manager's Luncheon, tentatively scheduled for Wednesday, April 15.
- ❖ Co-Chair Donayre provided an update on their upcoming Regional Events for 2020.

F. SOUTH LOS ANGELES COUNTY (REGION 6)

- ❖ Region 6 Co-Chair Turner provided an update on their upcoming Regional Events for 2020, including the Lunch & Learns in partnership with the Culver City Management Group as well as the Region 6 Signature Event that is in collaboration with the Gateway City Manager's.
- ❖ Co-Chair Turner provided an update on the Region Event with the Gateway Cities COG that has been rescheduled to Thursday, February 6.

G. ORANGE COUNTY (REGION 7)

- ❖ Region 7 Co-Chair Cisneros provided an update on the upcoming Regional Event "New Year Mixer" scheduled for Thursday, January 26 at the Rock & Brews in Buena Park.
- ❖ Region 7 is in the planning phases for future Region Events.

H. SAN DIEGO COUNTY (REGION 8)

- ❖ President Murguía presented Region 8's Report on their behalf.
- ❖ Region 8 has their upcoming Region Event "San Diego Gulls Hockey Game" on Saturday, February 22. They are also in the planning stages of three Regional Events throughout the year including a Grant Writing Workshop, City Manager's Luncheon and their annual event at the San Diego Padres.

12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT

- ❖ None.

13. EXECUTIVE DIRECTOR'S REPORT

- ❖ Executive Director let the Board of Directors know that if anyone is having issues with their email forwarding or login access to the MMASC website to contact him.

14. UNFINISHED BUSINESS

- ❖ None.

15. NEW BUSINESS

- ❖ None.

16. ANNOUNCEMENTS / GOOD OF THE ORDER

- ❖ President Murguía shared with the Board of Director's that Region 8 Co-Chair Boyce will be pursuing a position in Independence, Missouri in March.
- ❖ Immediate Past President Gonzalez shared with the Board of Directors of his promotion with the City of Ontario.

17. ADJOURNMENT

- ❖ President Murguía adjourned the Board of Directors Meeting at 9:55 AM.