



Board of Directors Meeting
MINUTES
February 19, 2020

1. CALL TO ORDER

- ❖ President Murguia called the Board of Directors Meeting to order at 9:02 AM.

2. ROLL CALL

- ✓ President, Izzy Murguia
- ✓ Vice President, Kristen Nelson
- ✓ Director of Communications/Secretary, Tanya Spiegel
- ✓ Director of Programming, Paolo Kespradit
- ✓ Director of Membership Services, Ryan Hallett Hinton
- ✓ Immediate Past President, Nicholas Gonzalez
- ✓ Region 4 Co-Chair, Matt Hickey
- ✓ Region 5 Co-Chairs, Jackie Wong
- ✓ Region 7 Co-Chair, Nicole Houston
- ✓ Region 8 Co-Chairs, Stephanie Boyce & Monica Martinez
- ✓ Executive Director, Kevin Kilkenny

Absent:

Director of Finance/Treasurer, Dominique Samario
Region 1 Co-Chair
Region 2 Co-Chairs
Region 3 Co-Chairs
Region 6 Co-Chairs
League of California Cities Representative
ICMA Representatives
Institute for Local Government Representative
MMANC Representative

3. APPROVAL OF MINUTES

- ❖ President Murguia presented the minutes from the Board of Directors Meeting on Wednesday, January 15. Motioned by Director of Membership Services Hallett Hinton, seconded by Vice President Nelson. The Board of Directors unanimously approved the minutes.

4. PRESIDENT'S REPORT

- ❖ President Murguia provided an update about the League of California Cities City Manager's Department Meeting in Napa.
- ❖ President Murguia thanked everyone for who attended the Strategic Plan Workshop. He will send out the report from Management Partners, he will send it out to the Board of Directors.

- ❖ President Murguia provided an update on the Credentials Government Leader Program as well as the Mentorship Program.
- ❖ President Murguia provided an update on the 2020 Corporate Partners. There are 15 Corporate Partners to date.

5. VICE PRESIDENT'S REPORT

- ❖ Vice President Nelson thanked everyone that attended the Strategic Planning Workshop.
- ❖ Vice President Nelson provided an update from her attendance at the League of California Cities City Manager's Department Meeting in Napa.
- ❖ Vice President Nelson provided an update on the Veteran Outreach Program and the marketing efforts that the Committee is seeking. The committee will be working with Director of Communications Spiegel on getting the materials and assets created.
- ❖ Vice President Nelson provided an update on the Annual Conference. If anyone is interested in serving on the Planning Committee, please contact her and Co-Chair Hallett Hinton.

6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT

- ❖ None.

7. DIRECTOR OF FINANCE/TREASURER'S REPORT

- ❖ President Murguia provided Director of Finance/Treasurer Samario's report on her behalf.
- ❖ Director of Finance/Treasurer Samario provided information on the account balance. As of February 6, there is \$90,279 in the checking account and \$70,281 in the savings account.
- ❖ Director of Finance/Treasurer Samario is working on updating the templates for the After-Event Reports and Reimbursement Requests.

8. DIRECTOR OF PROGRAMMING'S REPORT

- ❖ Director of Programming Kespradit provided an update on the Winter Forum scheduled for Thursday, March 5 at the Torrance Cultural Arts Center.
- ❖ Director of Programming Kespradit thanked everyone that participated in the Strategic Planning Workshop.
- ❖ Director of Programming Kespradit's provided an update on the Board Member Guidebook.

9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT

- ❖ Director of Membership Hallett Hinton provided an update on the monthly membership reporting. As of February 5, there is a total of 864 members.
- ❖ Director of Membership Hallett Hinton is in the process of finalizing the email templates for new and lapsed members for the Region Board Members to send out.
- ❖ Director of Membership Hallett Hinton will be co-chairing the Annual Conference with Vice President Nelson.
- ❖ Director of Membership Services Hallett Hinton represents MMASC on the League of California Cities Revenue & Taxation Committee as well as the Cal-ICMA Ethics Committee. He will provide an update from each of the Committee Meetings in the future.

10. IMMEDIATE PAST PRESIDENT'S REPORT

- ❖ Immediate Past President Gonzalez provided an update on the 2020 Winter Forum.
- ❖ Immediate Past President Gonzalez provided an update on the MMASC Members that have been appointed to the 2020 League of California Cities Policy Committee.

II. REGION CHAIR REPORTS

A. CENTRAL COAST (REGION 1)

- ❖ None.

B. CHANNEL ISLANDS (REGION 2)

- ❖ None.

C. DESERT (REGION 3)

- ❖ None.

D. INLAND EMPIRE (REGION 4)

- ❖ Region 4 Co-Chair Hickey provided an update on their recent Region Event that was held on Friday, January 31 at Rock & Brews in Corona.
- ❖ Co-Chair Hickey provided an update on the Regions upcoming events for 2020.

E. NORTH LOS ANGELES COUNTY (REGION 5)

- ❖ Region 5 Co-Chair Wong informed the Board of Directors that the Region 5 Board will have regular phone check-ins twice a month.
- ❖ Co-Chair Wong provided an update on their upcoming Annual City Manager's Luncheon, tentatively scheduled for Wednesday, April 15.
- ❖ Co-Chair Wong provided an update on their upcoming Regional Events for 2020 including a Lunch and Learn, Hiking Activity, Walk for Hope 2020 and a Holiday Mixer.

F. SOUTH LOS ANGELES COUNTY (REGION 6)

- ❖ None.

G. ORANGE COUNTY (REGION 7)

- ❖ Region 7 Co-Chair Houston provided an update on the Region 7 Board Monthly Call.
- ❖ Co-Chair Houston recapped the recent Regional Event "New Year Mixer" that was held on Thursday, January 26 at the Rock & Brews in Buena Park.

H. SAN DIEGO COUNTY (REGION 8)

- ❖ Region 8 Co-Chair Boyce provided an update on their upcoming Region Event "San Diego Gulls Hockey Game" on Saturday, February 22. They sold out of their first batch of tickets and are needing to purchase more to accommodate those interested in attending.
- ❖ Co-Chair Boyce provided an update on their upcoming Regional Events for 2020 including a Grant Writing Workshop on April 29, City Manager's Luncheon and their annual event at the San Diego Padres.
- ❖ Co-Chair Boyce informed the Board of Directors that this would be her last Board Meeting as she will be moving out of state for her new job in Independence, Missouri. She will be working with the Region 8 Board and the Executive Board to fill her spot.

12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT

- ❖ None.

13. EXECUTIVE DIRECTOR'S REPORT

- ❖ None.

14. UNFINISHED BUSINESS

- ❖ None.

15. NEW BUSINESS

- ❖ None.

16. ANNOUNCEMENTS / GOOD OF THE ORDER

- ❖ None.

17. ADJOURNMENT

- ❖ President Murguia adjourned the Board of Directors Meeting at 9:42 AM.