



## Board of Directors Meeting

### AGENDA

December 13, 2018

3:00 PM

Conference Call Phone: (510) 338-9438

Access Code: 627 380 514

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#### 1. ***CALL TO ORDER***

#### 2. ***ROLL CALL***

- \_\_\_ President, Nicholas Gonzalez
- \_\_\_ Vice President, Izzy Murguia
- \_\_\_ Director of Communications/Secretary, Kristen Nelson
- \_\_\_ Director of Finance/Treasurer, Ryan Hallett
- \_\_\_ Director of Programming, Monica I. Martinez
- \_\_\_ Director of Membership Services, Dominique Samario
- \_\_\_ Immediate Past President, Ashley Garcia
- \_\_\_ Region One Representatives, Norma Cervantes & Lara Christensen
- \_\_\_ Region Two Representatives, Ryan Kintz
- \_\_\_ Region Three Representatives, VACANT
- \_\_\_ Region Four Representatives, Lilyan Villarreal
- \_\_\_ Region Five Representatives, Sadd, Laena Shakarian & Jackie Wong
- \_\_\_ Region Six Representatives, Joey Garcia, Ani Keshishian, Paolo Kespradit & Dia Turner
- \_\_\_ Region Seven Representatives, Hayley Gilbert, Kirsten Graham, Michael Johnston, Lori Karaguezian & Robert Sedita
- \_\_\_ Region Eight Representatives, Dominique Albrecht, Stephanie Boyce, Sylvia Solis Daniels, & Ashlee Stratakis
- \_\_\_ League of California Cities Representative, Meghan McKelvey
- \_\_\_ ICMA Representatives, Dave Mora & Tony Winney
- \_\_\_ Institute for Local Government Representative, Melissa Kuehne
- \_\_\_ MMANC Representative, Miranda Lutzow & Carla Hansen
- \_\_\_ Executive Director, Kevin Kilkenny

#### 3. ***APPROVAL OF MINUTES***

#### 4. ***PRESIDENT'S REPORT***

#### 5. ***VICE PRESIDENT'S REPORT***

#### 6. ***DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT***

#### 7. ***DIRECTOR OF FINANCE/TREASURER'S REPORT***

#### 8. ***DIRECTOR OF PROGRAMMING'S REPORT***

**9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT**

**10. IMMEDIATE PAST PRESIDENT'S REPORT**

**11. REGION CHAIR REPORTS**

**A. CENTRAL COAST (REGION 1)**

**B. CHANNEL ISLANDS (REGION 2)**

**C. DESERT (REGION 3)**

**D. INLAND EMPIRE (REGION 4)**

**E. NORTH LOS ANGELES COUNTY (REGION 5)**

**F. SOUTH LOS ANGELES COUNTY (REGION 6)**

**G. ORANGE COUNTY (REGION 7)**

**H. SAN DIEGO COUNTY (REGION 8)**

**12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT**

**13. EXECUTIVE DIRECTOR'S REPORT**

**14. UNFINISHED BUSINESS**

**15. NEW BUSINESS**

**16. ANNOUNCEMENTS / GOOD OF THE ORDER**

**17. ADJOURNMENT**



**Board of Directors Meeting**  
**MINUTES**  
November 8, 2018

**1. CALL TO ORDER**

- ❖ President Garcia called the Board of Directors Meeting to order at 3:06 PM.

**2. ROLL CALL**

- ✓ President, Ashley Garcia
- ✓ Vice President, Nicholas Gonzalez
- ✓ Director of Communications/Secretary, Tanya Spiegel
- ✓ Director of Finance/Treasurer, Izzy Murguia
- ✓ Region One Co-Chair, Dominique Samario
- ✓ Region Four Co-Chair, Lynn Kelly-Lehner & Lilyan Villarreal
- ✓ Region Five Co-Chair, Laena Shakarian
- ✓ Region Six Co-Chairs, Dia Turner & Ani Keshishian
- ✓ Region Seven Co-Chair, Ryan Hallett & Lori Karaguezian
- ✓ Region Eight Co-Chairs, Dominique Albrecht, Stephanie Boyce, & Sylvia Solis Daniels
- ✓ ICMA Representative, Dave Mora
- ✓ Executive Director, Kevin Kilkenny

Absent:

Director of Membership Services, Monica I. Martinez  
Director of Programming, Kristen Nelson  
Immediate Past President, Arabo Parseghian  
Region Two Co-Chair  
Region Three Co-Chair  
Institute for Local Government Representative, Melissa Kuehne  
League of California Cities Representative, Meghan McKelvey  
MMANC Representative, Miranda Lutzow

**3. APPROVAL OF MINUTES**

- ❖ President Garcia presented the minutes from the Board of Directors Meeting on Thursday, October 11, 2018. Motioned by Region Seven Co-Chair Hallett, Seconded by Director of Finance/Treasurer Murguia, unanimously adopted. The Minutes were approved as presented.

**4. PRESIDENT'S REPORT**

- ❖ President Garcia thanked everyone for their work throughout the year.
- ❖ President Garcia provided an update on strategic planning implementation and stated that the feedback provided in her session from Annual Conference would be incorporated into the report.

- ❖ President Garcia mentioned the CGL approved session in partnership with NBS University: “Getting to YES: Successful Revenue Enhancement Strategies” scheduled for Wednesday, December 5 at the Orange Terrace Community Center in Riverside.
- ❖ President Garcia will push out the results of the Workplace Flexibility survey conducted at the League of California Cities Conference in Long Beach in September in partnership with MMANC
- ❖ President Garcia provided an update on the availability of Annual Conference photos
- ❖ President Garcia stated that the Board transition would be taking place on December 1 and reminded the Regions to select their Chair and make recommendations for additional regional board members to the Director of Programming.

#### **5. VICE PRESIDENT’S REPORT**

- ❖ Vice President Gonzalez provided a thorough update on the 2018 Annual Conference and thanked everyone involved in making it happen. There were 249 attendees. The conference survey will be sent out soon. A link to download the presentations from the conference will be available at the end of the survey.
- ❖ Vice President Gonzalez reminded everyone to let the Director of Programming know if they plan to stay on the regional board for 2019.

#### **6. DIRECTOR OF COMMUNICATIONS/SECRETARY’S REPORT**

- ❖ Director of Communications/Secretary Spiegel thanked everyone for their efforts on Annual Conference and throughout the year and wished the 2019 Board well.

#### **7. DIRECTOR OF FINANCE/TREASURER’S REPORT**

- ❖ Director of Finance/Treasurer Murguia informed the Board that total costs for Annual Conference came in around \$127,000.
- ❖ Director of Finance/Treasurer Murguia presented the Statement of Activity through October 2018. Total balance in the checking account is \$6,823 which is higher than previous years.
- ❖ Director of Finance/Treasurer Murguia gave a reminder about outstanding event reports, reimbursements and expenditures.

#### **8. DIRECTOR OF PROGRAMMING’S REPORT**

- ❖ None.

#### **9. DIRECTOR OF MEMBERSHIP SERVICES’ REPORT**

- ❖ President Garcia presented Director of Membership Services’ Martinez report on her behalf. Total membership stands at 800 with 22 new members and 23 nonrenewing members.
- ❖ Director of Membership Services’ Martinez asked for ideas on how to get members to continue to renew that are thinking of not renewing.
- ❖ Director of Membership Services Martinez provided an update on the University/College and Student Outreach Committee. Director of Finance/Treasurer Murguia and Region 4 Co-Chair Lilyan Villarreal will be presenting on MMASC and the important connection between professional organizations and professional career development at Cal Poly Pomona on Monday, November 19. Efforts continue with San Diego State and Cal State Long Beach to host similar presentations.

- ❖ Director of Membership Services Martinez is Co-Chairing Summer Session 2019 and is working with the City of Fullerton on securing a venue. Anyone interested in Co-Chairing with her should contact her directly. Suggestions for programming are also welcome.

#### **10. IMMEDIATE PAST PRESIDENT'S REPORT**

- ❖ None.

#### **11. REGION CHAIR REPORTS**

##### **A. CENTRAL COAST (REGION 1)**

- ❖ Region Co-Chair Samario provided information on their Dress for Success Regional Event, scheduled for tonight, Thursday, November 8. Director of Finance/Treasurer Murguia recommended adding a non-member cost in the future.
- ❖ Region Co-Chair Samario stated that she has someone to replace her on the Regional Board as she takes her position with the Executive Board in 2019.

##### **B. CHANNEL ISLANDS (REGION 2)**

- ❖ None.

##### **C. DESERT (REGION 3)**

- ❖ None.

##### **D. INLAND EMPIRE (REGION 4)**

- ❖ Region Co-Chair Villarreal recapped the recent Regional Event Responsible Compassion: A Discussion on Solving Homelessness in Southwest Riverside County that was held on Thursday, September 27.
- ❖ Region Co-Chair Villarreal provided information on the upcoming NBS University event, "Getting to YES: Successful Revenue Enhancement Strategies," scheduled for Wednesday, December 5. This course is CGL approved.

##### **E. NORTH LOS ANGELES COUNTY (REGION 5)**

- ❖ Region Co-Chair Shakarian provided information on the upcoming Regional Holiday Mixer, scheduled for Wednesday, December 12. The venue has changed, and the flyer information has been updated accordingly and will be sent soon.

##### **F. SOUTH LOS ANGELES COUNTY (REGION 6)**

- ❖ Region 6 Co-Chair Turner provided an update on the recent lunch and learn event with City Managers in Culver City.
- ❖ Region 6 Co-Chair Turner provided information on upcoming 2019 events including topics addressing diversity and work-life balance, a Gateway City Managers joint event/ breakfast, updates on their holiday event, and emergency preparedness, and stated it is their intent to have the calendar finalized by January, so they can begin promoting the events.
- ❖ Region 6 Co-Chair Turner stated the Region is discussing the addition of two new Board members which they are hoping to have finalized before the next call.

**G. ORANGE COUNTY (REGION 7)**

- ❖ Region Co-Chair Karaguezian stated the Region is discussing the addition of potential new Board members and their upcoming events.

**H. SAN DIEGO COUNTY (REGION 8)**

- ❖ Region Co-Chair Daniels stated they are discussing an Internal Planning Meeting on the 28<sup>th</sup> where they will review their survey results from their local membership.
- ❖ Region Co-Chair Daniels shared that the region is working on a December 6 holiday social and stated a flyer is forthcoming.
- ❖ Region Co-Chair Daniels informed the Board that they are reviewing their board size and structure.
- ❖ Region 6 Co-Chair Turner shared that one of their speakers is from San Diego and that she will share their CV with Region 8 if they are interested in using her for an event as well.

**12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT**

- ❖ ICMA Representative Dave Mora shared that Marc Ott, Executive Director of ICMA, wrote a piece on the ICMA website that mentioned MMASC's Annual Conference and his pleasure at having been able to attend.
- ❖ ICMA Representative Mora reminded the Board that the upcoming League City Manager's Department Meeting is being held in Long Beach, February 13-15, 2019. He stated that this could be an opportunity for interaction between agencies and asked that we send something to Karen Pinkos, ICMA President, if we wanted to schedule time together during the event.

**13. EXECUTIVE DIRECTOR'S REPORT**

- ❖ Executive Director Kilkenny said he is looking forward to working with the new board and executive officers.

**14. UNFINISHED BUSINESS**

- ❖ None.

**15. NEW BUSINESS**

- ❖ None.

**16. ANNOUNCEMENTS / GOOD OF THE ORDER**

- ❖ Vice President Gonzalez informed the Board that their appreciation gifts were distributed at Annual Conference, but many had already left by the time they arrived. Please see him at Orientation or Winter Forum to collect your gift if you have not done so already.

**17. ADJOURNMENT**

- ❖ President Garcia adjourned the Board of Directors Meeting at 3:38 PM.

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors  
**From:** Nicholas Gonzalez, President  
**Subject: PRESIDENT REPORT**

## **RECOMMENDATION**

Receive and file

## **BACKGROUND AND DISCUSSION**

**Welcome:** I am excited to serve as your President of MMASC for 2019! Looking back over the past few weeks, I have been so thankful to have learned so much from MMASC over the years and to have gained valuable skills and mentors to help me along my professional career. I hope you all have/had similar experiences.

As we move into 2019, my challenge to all of you is to continue to talk to members in your regions and provide support, programming and networking events that serve your region best. I also expect that each one of you will make the effort to attend as many events as you possibly can, especially our Orientation, Mid-Year, and Signature Events.

Lastly, I want each of you to know that I am here for all of you. If you have any suggestions, ideas or simply just want to chat, please do not be afraid to reach out to me directly to discuss. Together, let's have a great 2019!

**Local Governance Summer Institute at Stanford University:** MMASC will once again partner in sponsoring the 2019 Local Governance Summer Institute at the Stanford University campus on July 21-26, 2019. There will be no financial support purely marketing support from MMASC. To learn more about this program visit

[www.lgsi.stanford.edu](http://www.lgsi.stanford.edu).

**Corporate Partners:** Invoices for 2018 Corporate Partners have been sent out for them to renew in 2019. We could not fund all the work that we put on for our members throughout the year without the support of our Corporate Partners. They are all vital to our organization and we appreciate everything that they provide to us and our members. If you know of any additional Corporate Partners that would be interested in MMASC, please let me know as soon as possible by contacting me at [president@mmasc.org](mailto:president@mmasc.org).

**Inventory:** Over the years, we have purchased many items for different events. I am currently compiling a list of “inventory” that the organization has. If you have anything in your possession, please let me know how many items and what they are so I can keep track of what is out there.

**Member in Transition:** Immediate Past President Garcia has informed the Executive Board that she will be moving to the Central Coast (Region 1) since her husband recently received a new position with the City of Pismo Beach. Since Mrs. Garcia is leaving her organization, she no longer qualifies as a Full Board Member. Her insight and guidance over the years is crucial to the Immediate Past President role and for the Executive Board team. On December 5, 2019, the Executive Board approved to waive the Full Board Member requirement for Mrs. Garcia and I am now asking for a motion from the Board of Directors to do the same.

**Future Board of Directors Calls:** The current schedule for our Board of Directors calls does not work for the entire Executive Board. With consensus from the rest of the Board of Directors, I would like to ask that our Director of Communications/Secretary look at a different time and date for future Board of Directors calls starting January 2019.



**Thank You:** Thank you for your commitment and serving on the 2019 Board of Directors! The difference you make today will leave a lasting impression on the communities we serve for years to come. Have a wonderful Holiday Season and a Happy New Year!

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors  
**From:** Izzy Murguia, Vice President  
**Subject:** **VICE PRESIDENT REPORT**

### **RECOMMENDATION**

Receive and file.

### **BACKGROUND AND DISCUSSION**

Welcome back to those who are returning to the Board of Directors and thank you to our new Region Chairs for taking this leadership opportunity and helping us move MMASC forward. I am really excited to work with each and every one of you.

On November 25, 2018, I met with Ryan Hallett, 2018-2019 Treasurer, to review Treasurer roles and responsibilities and review financial accounts, e.g., Quickbooks, Moolah, etc. and review upcoming payments, including one of several deposits to the 2019 Annual Conference Hotel. As you plan for your events for the new year, please make sure you submit advance deposit requests and After Event Reports to Ryan Hallett at [treasurer@mmasc.org](mailto:treasurer@mmasc.org).

Over the past several weeks, I have been working with Region 4 in coordinating the NBS University (NBS) Event – Getting to Yes: Successful Revenue Enhancement Strategies. The event was held in Riverside with approximate 35 attendees. I look forward to Region 4's report on the event.

On November 19, 2018, I participated in the a university outreach event at Cal Poly Pomona. Lilyan Villareal (Region 4) and myself spoke on MMASC, two members from CSMFO spoke on careers in municipal finance, Kevin Kearney spoke on professional development and work as a City Manager, and Bryan Melton (HR Analyst, City of Murrieta) discussed the application and screening process.

As an FYI - from December 19, 2018 to January 4, 2019, I will be out of the country and will have very limited access to email and will most likely be delayed in responding to correspondence.

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors

**From:** Kristen Nelson, Director of Communications/ Secretary

**Subject: DIRECTOR OF COMMUNICATIONS REPORT**

## **RECOMMENDATION**

The Executive Board **RECEIVES** and **FILES** this Report.

## **BACKGROUND AND DISCUSSION**

I am excited to begin our service as the 2019 Executive Board! I met with Monica on to discuss the duties for Director of Programming and had a wonderful call with Tanya to transition to Director of Communications/ Secretary. We are going to have a great year!

### **Starting Up**

- Agendas & Minutes
  - In keeping with Robert's Rules of Order and with time restrictions on my end, I will continue to send emails with reminders about our monthly calls and Board Report templates the week prior. These will include deadlines that I intend to be strict about in order to effectively fulfill my duties as Director of Communications and as an employee, student, and family member.
- WHW
  - What's Happening Wednesday newsletters will be handled much the same way as Agendas & Minutes for all the same reasons. If you have something for the WHW, please be sure to get it to me no later than 12 noon the Friday before.

### Full Board of Directors Calls

- The current schedule for the full Board of Directors monthly calls creates a schedule conflict for a few Executive Board members, myself included. Monica had reached out to the Regions asking everyone to be prepared to identify their selected Region Chair who will be receiving an availability poll from me with regards to scheduling the Full Board calls for 2019.

### ICMA Annual Conference Updates

- My trip to Nashville as MMASC's representative for the 2019 ICMA Annual Conference Programming Committee went well – there are many tracks and a ton of wonderful sessions. The Leadership Track alone had to choose from 84 session proposals!
- A promo video with some fun facts about Nashville is being spread around as a preliminary marketing effort to raise awareness and interest.
- The conference is scheduled for October 20-23; Registration opens in June.

### Winter Forum Updates

- The website has been updated with quite a bit of information.
- Early Bird Registration will open on Wednesday, January 16.
- Region 5 has agreed to co-host an off-site Networking Reception which is still being organized.

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors  
**From:** Ryan Hallett, Director of Finance/Treasurer  
**Subject: TREASURER UPDATES**

## **RECOMMENDATION**

Receive and file.

## **BACKGROUND AND DISCUSSION**

On Sunday, November 25, I met with outgoing Director of Finance/Treasurer Izzy Murguia to go over banking accounts and various financial software, expectations of this position, and transfer of duties.

As of December 1, 2018, the balance in our checking account is \$67,761.71 and \$65,256.64 in our savings account.

Attached is the statement of activity report for January through November 2018. Expenditures for the Annual Conference have been accounted for; however, a couple of checks are still outstanding, such as Mark Agars speaker fee (\$1,000) and Morning Star Productions photo booth balance (\$58.50). Additionally, there are other outstanding checks, most notably a check related to general operations (\$2,208.34 for ARC contract) and the 2019 Annual Conference (\$5,000 for Hilton Santa Barbara deposit). The available balance in our checking account can more than cover the remaining costs for the year as well as our first signature event in 2019 (Winter Forum).

Over the course of the next few weeks, I will be reviewing expenditures from 2018 and preparing a draft budget for Executive Board review. Shortly after, I will then present a budget for consideration and adoption by the Board of Directors in January 2019.

**Municipal Management Association of Southern California**  
**Statement of Activity**  
January - November, 2018

End of Year 2017	\$	<b>43,428.86</b>
<b>Revenue</b>		
Annual Conference Revenue	\$	68,746.88
CGL Program Application	\$	300.00
Membership Due	\$	45,331.78
Refunds-Allowances	\$	(3,121.27)
Regional Events Revenue	\$	16,631.63
Sponsorship	\$	60,418.98
Summer Session Revenue	\$	11,583.11
Winter Forum Revenue	\$	12,789.40
Women's Leadership Summit Revenue	\$	19,748.38
<b>Total Revenue</b>	<b>\$</b>	<b>232,428.89</b>
<b>Expenditures</b>		
Annual Conference	\$	117,478.54
Bank Charges	\$	3,422.36
Board Orientation	\$	259.20
Copies & Postage	\$	937.28
Dues & Subscriptions	\$	5,414.88
Executive Board Retreat	\$	620.89
Mid-Year Meeting	\$	165.80
Office Expenses	\$	612.32
Other General and Admin Expenses	\$	24,313.04
Regional Event	\$	18,035.50
Scholarship	\$	800.00
Sponsorship Expenditure	\$	2,000.00
Summer Session	\$	10,973.50
Taxes & Licenses	\$	740.00
Travel	\$	6,215.12
Website	\$	5,106.85
Winter Forum	\$	14,243.24
Women's Leadership Summit	\$	8,973.58
<b>Total Expenditures</b>	<b>\$</b>	<b>220,312.10</b>
<b>Available Revenue</b>	<b>\$</b>	<b>275,857.75</b>
<b>Total Expenditures</b>	<b>\$</b>	<b>220,312.10</b>
<b>Balance</b>	<b>\$</b>	<b>55,545.65</b>

# **Municipal Management Association of Southern California**

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## **EXECUTIVE BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors  
**From:** Monica Martinez, Director of Programming  
**Subject: PROGRAMMING UPDATE**

### **RECOMMENDATION**

Receive and file. Emerald

### **BACKGROUND AND DISCUSSION**

As of 12/10/18.

#### **Region Board Member Updates**

- Added
  - Region 1: Norma Cervantes, City of Santa Barbara
  - Region 1: Nicole Grisanti, City of Santa Barbara
  - Region 3: Adam McWey, Coachella Valley Water District
  - Region 6: Paolo Kespradit, City of West Hollywood
  - Region 4: Nicole Cuadras, City of Ontario
  - Region 4: Matt Hickey, City of Ontario
- Removed
  - Region 4: Lynn Kelly-Lehner, City of Temecula
  - Region 5: Brittany Mello, City of Monrovia
  - Region 8:
    - Sam Merrill, City of San Diego
    - Mayela Manasjan, City of Encinitas
    - Imelda Huerta, City of Vista
- Moved
  - Mike Johnston, City of San Clemente moved from Region 6 to 7

## **Board Orientation**

Scheduled for February 9<sup>th</sup>. Location TBD.

## **Board Misc.**

- Who are the Region Chairs?
- Philanthropy Idea: One Tree Planted

## **Summer Session**

Fullerton. Working out Details.

August 2019

CLG course (Frank)

Co-Chairs?



# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors

**From:** Dominique Samario, MMASC Director of Membership

**Subject: DIRECTOR OF MEMBERSHIP UPDATES**

## **RECOMMENDATION**

Receive and file.

## **BACKGROUND AND DISCUSSION**

As of November 30, 2018, MMASC had 801 active members. We had 16 Full Members and 1 Student Member *not* renew in the month of November.

In the year ahead, my overarching goals are to continue growth in university partnerships, continue to keep Honorary Members list updated, and to create a successful process for converting those who have expired/lapsed in their memberships back to paying members.

I would love to learn what additional information the Board would like to hear in these updates, so I can cater my reports accordingly. Any feedback will be appreciated.

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Executive Board  
**From:** Ashley Garcia, Past President  
**Subject: PAST PRESIDENT'S UPDATE**

### RECOMMENDATION

Receive and file.

### BACKGROUND AND DISCUSSION

#### **Partnerships**

I will help support Nick and Izzy as the main point of contacts for 2019 Partnership renewals. If you know of a firm that might be interested in supporting MMASC, please let Nick or Izzy know.

#### **Strategic Plan Implementation**

During the Annual Conference, Nick and Izzy and I got great feedback from the members who attended our session that we will incorporate into our planning for 2019.

#### **Annual Conf Photos**

Kjerstin sent the links to the Annual Conference photos.

#### **Conference Photos:**

<https://tripepismith.photoshelter.com/gallery/2018-Annual-Conference/G0000IGQAHGZxLhs/C0000scM.Dxu8Zbc>

**Password to Download (Case Sensitive):** MMASC2018

#### **Board Transition**

I am super excited to pass the torch to Nick and I am confident the 2019 board will take the organization to new heights. If you weren't already aware, Jorge and I are relocating our family to the Central Coast. I will likely be off work 3-4 months before seriously looking for my next job opportunity. In the meantime, you can reach me by cell at (714)

654-1258 or by personal email at [wallaceashley09@gmail.com](mailto:wallaceashley09@gmail.com). I still plan to participate in board calls and serve as a resource of institutional knowledge. I look forward to working with this new team as IPP – the best position on the board!

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** MMASC Executive Board of Directors

**From:** Dia Turner, Region 6 Chair  
Joey Garcia, Region 6 Board Member  
Ani Keshishian, Region 6 Board Member  
Paolo Kespradit, Region 6 Board Member

**Subject: REGION 6 – DECEMBER 2018 UPDATE**

## **RECOMMENDATION**

Receive and file.

## **BACKGROUND AND DISCUSSION**

### *New Board Member Announcement*

Region 6 welcomed Paolo Kespradit, Management Special for the City of West Hollywood to the 2019 Board of Directors. Paolo, has been a member of MMASC for the past 6 years, previously has been a Board Member for Region 5, and worked on a few MMASC signature events. Region 6 thanks Michael for his service on the Board.

### *Interim Chair Selection*

Region 6 has selected Dia Turner, City of Culver City, to be the region's interim Chair. Dia has been the region's longest board member and has accepted the position temporarily. The group will select the official chair for the region within the next few months as they prepare for the upcoming year.

### *Events Calendar*

There are currently no immediate events scheduled. Region 6 Board Members will be meeting on a monthly basis to discuss future events planned for the region. Region 6 will be hosting no less than four events for 2019. More information will be available via the MMASC calendar as it becomes available.

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors

**From:** Robert Sedita, Region 7

**Subject: REGION 7 UPDATE – DECEMBER 2018**

## **RECOMMENDATION**

Receive and File.

## **BACKGROUND AND DISCUSSION**

Due to a vacancy in the Region 7 Board due to Ryan Hallett's appointment as MMASC Treasure, the Region 7 has reached out to a couple members who had shown an interest in joining the Region 7 Board as co-chairs. We have brought on Michael Johnston from the City of San Clemente and Kirsten Graham from the City of Cypress to serve as co-chairs on the Region 7 Board.

Additionally, we have started preliminary discussing our regional events for the upcoming year. We are currently planning to continue with our successful signature event with the Orange County City Managers Association, as well as looking at events that bring more involvement from southern Orange County cities.

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** Board of Directors  
**From:** Ashlee Stratakis, Region 8 Co-Chair  
**Subject: REGION 8 UPDATES**

## **RECOMMENDATION**

Receive and file monthly board meeting notes from Region 8.

## **BACKGROUND AND DISCUSSION**

Region 8 held an in-person meeting at the newly constructed Del Mar City Hall. Members were given a tour and provided with a free meeting space to plan 2019 events.

In October we sent out a survey to help plan 2019 events. Based on the survey results, we came up with the following tentative schedule:

March 21: Brunch with an Executive  
May 5: Brewery Bus Tour  
August 10: Padres Game  
October 16: Professional development workshop, topic TBD

We may also host an informal roundtable on homelessness or another hot topic. We would also like to partner with another region or group for a volunteer event, such as a beach clean-up.

We discussed who planned to be on the board next year. Four people have resigned and four remain. Sylvia Solis Daniels was selected as the Region Chair to communicate

with the Executive Board. We have at least one additional person interested in joining the board.

Lastly, we discussed last-minute details for our upcoming Jingle & Mingle event. There will be a raffle with giveaways and board members who recently resigned will be recognized for their service.

# **Municipal Management Association of Southern California**

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## **BOARD COMMUNICATION**

**Date: December 13, 2018**

**To:** MMASC Board of Directors  
**From:** Kevin Kilkenney, Executive Director  
**Subject:** **EXECUTIVE DIRECTOR UPDATE**

## **RECOMMENDATION**

Receive and file.

## **BACKGROUND AND DISCUSSION**

The Association Resource Center offices (MMASC Office) will be closed from Monday, December 24, 2018 through Tuesday, January 1, 2019. If someone calls the office, there will be a recorded message saying the office is closed and if you want to leave a message, it will be returned on Wednesday, January 2.

Also, I plan to be in the office on Wednesday and Thursday, December 26 and 27. If you need anything from me, you can email me at [executivedirector@mmasc.org](mailto:executivedirector@mmasc.org) or call my direct line (or leave a voice mail message) at 916-932-2229.

Happy Holidays!