



Board of Directors Meeting

AGENDA

November 20, 2019

9:00 AM

Conference Call Phone: (916) 234-5662

www.uberconference.com/mmasc

MISSION STATEMENT

MMASC's mission is to serve as a catalyst for public service excellence through the professional development of the leaders who serve our Southern California communities. We provide a forum for local government professionals to establish meaningful connections, exchange resources and stimulate innovation.

1. *CALL TO ORDER*

2. *ROLL CALL*

- ___ President, Nicholas Gonzalez
- ___ Vice President, Izzy Murguia
- ___ Director of Communications/Secretary, Kristen Nelson
- ___ Director of Finance/Treasurer, Ryan Hallett Hinton
- ___ Director of Programming, Monica I. Martinez
- ___ Director of Membership Services, Dominique Samario
- ___ Immediate Past President, Ashley Garcia
- ___ Region One Representatives: Norma Cervantes & Lara Christensen
- ___ Region Two Representative: Ryan Kintz, Katrina Maksimuk, Jonathan Royas & Joana Smith
- ___ Region Three Representative: PJ Gagajena & Adam McWey
- ___ Region Four Representatives: Nicole Cuadras, Justine Garcia, Matt Hickey, Imelda Huerta, Tara Magner & Lilyan Villarreal
- ___ Region Five Representatives: Julio Donayre, Alfa Lopez, Scarlett Santos Leon, Laena Shakarian & Jackie Wong
- ___ Region Six Representatives: Joey Garcia, Arcia Hester, Ani Keshishian, Paolo Kespradit & Dia Turner
- ___ Region Seven Representatives: Joseph Cisneros, Hayley Gilbert, Kirsten Graham, Nicole Houston, Michael Johnston & Lori Karaguezian
- ___ Region Eight Representatives: Stephanie Boyce, Sylvia Solis Daniels, Ashlee Stratakis & Lois Yum
- ___ League of California Cities Representative, Meghan McKelvey
- ___ ICMA Representatives, Pat Martel & Tony Winney
- ___ Institute for Local Government Representative, Melissa Kuehne
- ___ MMANC Representative, Carla Hansen
- ___ Executive Director, Kevin Kilkenny

3. *APPROVAL OF MINUTES*

4. *PRESIDENT'S REPORT*

5. *VICE PRESIDENT'S REPORT*

- 6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT**
- 7. DIRECTOR OF FINANCE/TREASURER'S REPORT**
- 8. DIRECTOR OF PROGRAMMING'S REPORT**
- 9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT**
- 10. IMMEDIATE PAST PRESIDENT'S REPORT**
- 11. REGION CHAIR REPORTS**
 - A. CENTRAL COAST (REGION 1)**
 - B. CHANNEL ISLANDS (REGION 2)**
 - C. DESERT (REGION 3)**
 - D. INLAND EMPIRE (REGION 4)**
 - E. NORTH LOS ANGELES COUNTY (REGION 5)**
 - F. SOUTH LOS ANGELES COUNTY (REGION 6)**
 - G. ORANGE COUNTY (REGION 7)**
 - H. SAN DIEGO COUNTY (REGION 8)**
- 12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT**
- 13. EXECUTIVE DIRECTOR'S REPORT**
- 14. UNFINISHED BUSINESS**
- 15. NEW BUSINESS**
- 16. ANNOUNCEMENTS / GOOD OF THE ORDER**
- 17. ADJOURNMENT**



Board of Directors Meeting
MINUTES
October 16, 2019

1. CALL TO ORDER

- ❖ Vice President Murguia called the Board of Directors Meeting to order at 9:03 AM.

2. ROLL CALL

- ✓ President, Nicholas Gonzalez
- ✓ Vice President, Izzy Murguia
- ✓ Director of Communications/Secretary, Kristen Nelson
- ✓ Director of Finance/Treasurer, Ryan Hallett Hinton
- ✓ Director of Programming, Monica I. Martinez
- ✓ Region One Representative, Lara Christensen
- ✓ Region Two Representatives, Ryan Kintz & Jonathan Royas
- ✓ Region Three Representative, PJ Gagajena
- ✓ Region Four Representative, Lilyan Villarreal
- ✓ Region Five Representative, Alfa Lopez
- ✓ Region Seven Representatives, Joseph Cisneros & Michael Johnston
- ✓ Region Eight Co-Chair, Stephanie Boyce

Absent:

Director of Membership Services, Dominique Samario
Immediate Past President, Ashley Garcia
Region Six Representative
ICMA Representative, Pat Martel
League of California Cities Representative, Meghan McKelvey
Institute for Local Government Representative, Melissa Kuehne
MMANC Representative, Carla Hansen
Executive Director, Kevin Kilkenny

3. APPROVAL OF MINUTES

- ❖ President Gonzalez presented the minutes from the Board of Directors Meeting on Wednesday, September 18. Motioned by Vice President Murguia, seconded by Region 7 Representative Johnson. The Board of Directors unanimously approved the minutes.

4. PRESIDENT'S REPORT

- ❖ President Gonzalez is working closely with the Annual Conference Committee to assist the Corporate Partners on getting their content and ad information in by the deadline. He informed the Board that additional sponsorship opportunities that were available this year could turn into 2020 Partnerships and announced our newest Bronze Partner, Revize.

- ❖ President Gonzalez is working with Julia Erdkamp to be sure we have enough information about the Leadership Program she has in the works so we can effectively assist with promoting the Program at Annual and asked that the Board consider other training opportunities with her in the future.
- ❖ President Gonzalez plans to provide updates on his numerous meetings at ICMA's Annual Conference during the November Board Meeting and shared that he is still working to finalize a location for the MMANC/MMASC meet up.
- ❖ President Gonzalez will be MMASC's representative on the ICMA 2020 Annual Conference Planning Committee.
- ❖ President Gonzalez will be presenting with Director of Communications Nelson to a group of MPA students at Cal Poly Pomona and will provide an update on that experience during the November Board Meeting.

5. VICE PRESIDENT'S REPORT

- ❖ Vice President Murguia provided the final pre-conference update to the Board of Directors, stating that the conference is completely sold out and that an overflow hotel is opening for those who didn't make it into the room block at the Hilton. Additionally, the Marketing and Communications Committee is moving information into WHOVA which will open at the end of the month.
- ❖ Vice President Murguia stated that he still needs raffle prizes from each of the Regions and asks that they be in by November 1.
- ❖ Vice President Murguia asked everyone to start thinking about 2020 by considering possible event venues centrally located in LA or OC and that anyone interested in co-chairing a signature event let him know as soon as possible.
- ❖ Vice President Murguia presented to a class at Cal State Fullerton on October 10 where they spoke to approximately 50 students about professional development and careers in local government.
- ❖ Vice President Murguia stated that the CGL Committee had approved 3 CGL courses for MMANC's Annual Conference. 2 new applications were received after Summer Session but there have been no submittals for CGL credit since that event.

6. DIRECTOR OF COMMUNICATIONS/SECRETARY'S REPORT

- ❖ Director of Communications Nelson has been working with Vice President Murguia and Director of Finance/Treasurer Hallett Hinton to evaluate options for a venue for Annual Conference 2021 and looks forward to providing a recommendation to the Board in the near future.
- ❖ Director of Communications Nelson has been working with Vice President Murguia to evaluate ways to improve the CGL program in the coming years. Discussion on this item will come at a later date.
- ❖ Director of Communications Nelson has been working with Director of Membership Services Samario and Region 1 Representative Cervantes on drafting Bylaw Amendments for consideration at Annual Conference for the addition of a U.S. Military Veteran membership category.
- ❖ Director of Communications Nelson provided a handful of analytics specific to Annual Conference and asked that anyone interested in specific analytics let her know so she can provide that information.
- ❖ Director of Communications Nelson will be attending the MMANC Annual Conference and ICMA Annual Conference and looks forward to the experiences and insight that these events will bring to future MMASC event planning.

- ❖ Director of Communications Nelson is excited to join President Gonzalez to discuss MMASC with a group of MPA students at Cal Poly Pomona in the near future.

7. DIRECTOR OF FINANCE/TREASURER'S REPORT

- ❖ Director of Finance/Treasurer Hallett Hinton stated a checking account balance of \$156,213 which will decrease as Annual Conference expenses are paid. Savings stands at approximately \$70,000.
- ❖ Director of Finance/Treasurer Hallett Hinton will post Regional Board budget updates to BaseCamp later this week.
- ❖ Director of Finance/Treasurer Hallett Hinton announced that he is the newest member of the Cal-ICMA Ethics Committee and will serve as MMASC's representative for 2020.

8. DIRECTOR OF PROGRAMMING'S REPORT

- ❖ Director of Programming Martinez announced that the Cal-ICMA Ethics Committee's proposal for a panel at the upcoming League CM Conference in February was accepted.
- ❖ Director of Programming Martinez stated that the Cal-ICMA Student Chapter Outreach is still working on their Management Fellowship opportunity.
- ❖ Director of Programming Martinez distributed Letters of Commitment to all Regional Board Members asking if they plan to continue in 2020 and requested a vote of the Executive Board to approve a new representative for Region 2: Katrina Maksimuk from the City of Ventura. She was approved unanimously. The vote is documented at the end of these minutes.

9. DIRECTOR OF MEMBERSHIP SERVICES' REPORT

- ❖ None.

10. IMMEDIATE PAST PRESIDENT'S REPORT

- ❖ None.

11. REGION CHAIR REPORTS

A. CENTRAL COAST (REGION 1)

- ❖ Representative Christensen stated that the Board typically meets quarterly to discuss their upcoming events and that a speed coaching event they had planned for October unfortunately needed to be rescheduled for a later date which will be finalized and announced by November. The Board is also working closely with Immediate Past President Garcia to coordinate a networking luncheon which will focus on drumming up local membership.

B. CHANNEL ISLANDS (REGION 2)

- ❖ Representative Kintz shared that the Region is continuing momentum with the addition of three new Board Members and a number of planned events, including a November Lunch Mixer, a December Luncheon with Ventura County City Manager's Association (for which they have already obtained a \$1500 sponsorship from SoCal Gas), a Dress for Success Event in January 2020 and a Volunteer Event in March 2020.

C. DESERT (REGION 3)

- ❖ Representative Gagajena shared that the Region is pleased to see an increase in membership for the Region since January and announced two upcoming events: a holiday mixer in

December and the Region's signature Polo Mixer in January 2020. The Board is working on obtaining sponsorships for the Polo event. The Board is also looking to engage with other organizations such as the International Network of Asian Public Administrators, the national Forum of Black Public Administrators, the League of Women in Government and more to continue to promote the Region and MMASC.

D. INLAND EMPIRE (REGION 4)

- ❖ Representative Villarreal gave an update about two recent events: a Lunch and Learn from September with 37 registrants in Menifee which included lunch and a tour of Menifee City Hall, and a Leading and Learning Outreach event on October 10 in La Verne which boasted 50 registrants. The Board is working on another event to be hosted in Rancho Cucamonga and plans to send Director of Programming Martinez some information about someone interested in joining their Board.

E. NORTH LOS ANGELES COUNTY (REGION 5)

- ❖ Representative Lopez shared that the Region is pitching an idea for a Lunch and Learn with a panel of City Managers from smaller cities to discuss challenges and strengths to managing smaller populations and budgets. This event is currently planned for November 21 with the cities of Bradbury, Rolling Hills and Hidden Hills. The Board is also discussing a holiday event for December to close out the year.

F. SOUTH LOS ANGELES COUNTY (REGION 6)

- ❖ President Gonzalez gave Region 6's report on their behalf, sharing updated on a number of upcoming events, including a Lunch and Learn with CCMG on November 5 where attendees can work to build individual development plans, a Gateway Cities COG event planned for January 2020, future Dress for Success efforts and an event focused on emergency preparedness.

G. ORANGE COUNTY (REGION 7)

- ❖ Representative Johnston gave an update on their recent OCCMA Luncheon and Speed Coaching event which was hosted on October 2; there were approximately 95 attendees, making it one of the region's most well attended events. The Board is planning a holiday party in central OC for late November or early December.

H. SAN DIEGO COUNTY (REGION 8)

- ❖ Representative Boyce stated that the last professional development event for 2019 is being hosted next week in El Cajon and will include a panel on homelessness issues in the region. The Board is planning an end of year celebration in National City for December to close out the year.

12. LEAGUE OF CALIFORNIA CITIES / ICMA / ILG / MMANC REPRESENTATIVE REPORT

- ❖ None.

13. EXECUTIVE DIRECTOR'S REPORT

- ❖ None.

14. UNFINISHED BUSINESS

- ❖ None.

15. NEW BUSINESS

- ❖ None.

16. ANNOUNCEMENTS / GOOD OF THE ORDER

- ❖ None.

17. ADJOURNMENT

- ❖ President Gonzalez adjourned the Board of Directors Meeting at 9:49 AM.

Vote Tally

Region 2 Representative Approval: Katrina Maksimuk

Representative	Vote
President	Yes
Vice President	Yes
Communications	Yes
Treasurer	Yes
Programming	Yes
Membership	Absent
Immediate Past President	Absent
Region 1	Yes
Region 2	Yes
Region 3	Yes
Region 4	Yes
Region 5	Yes
Region 6	Absent
Region 7	Yes
Region 8	Yes

Municipal Management Association of Southern California

BOARD COMMUNICATION

Date: November 20, 2019

To: Board of Directors
From: Izzy Murguia, Vice President
Subject: **VICE PRESIDENT UPDATES**

RECOMMENDATION

Authorize the President to negotiate a contract for the 2021 Annual Conference hotel site and receive and file the administrative items.

BACKGROUND AND DISCUSSION

Annual Conference 2019: I want to thank the Annual Conference Planning Committee once again for their assistance in putting on a great conference. In addition, I want to thank Lori Karaguezian for all her assistance and support during the last year. We are working to finalize a survey and will share feedback once received.

Annual Conference 2021: On September 13-15, Director of Communications/Secretary Nelson, Director of Finance/Treasurer Hallett Hinton and myself participated in the site selection tours with Helms Briscoe in the Coachella Valley. Throughout the weekend, we visited the following properties: Hyatt Regency Indian Wells Resort & Spa • Renaissance Indian Wells Resort & Spa • La Quinta Resort & Club • Omni Rancho Las Palmas Resort & Spa • The Westin Mission Hills Golf Resort & Spa. At the conclusion of the site tours, we reviewed all proposals and selected Renaissance Indian Wells Resort & Spa and The Westin Mission Hills Golf Resort & Spa to have further discussions. We received revised concessions from both properties and the site selection committee is ready to present a recommendation to the Board of Directors. We would like to receive approval from the Board of Directors to authorize the President to negotiate a contract for the 2021 Annual Conference hotel

site. The recommendation of the conference site is The Westin Mission Hills Golf Resort & Spa for the week of Tuesday, November 2-5, 2021 at \$199/night, plus \$15 resort fee. This property presents a new location for our members and has ideal meeting space for our program and special events. We will need a full vote from the Board of Directors to proceed with authorization.

Regional Boards: It has been a pleasure serving with you all on this year's Board. If you are not continuing as part of the 2020 Board of Directors, please let Director of Programming Martinez and Incoming Programming Director Kespradit know as we would like to ensure our regions are "staffed" and ensure 2019-20 Letters of Commitment are completed.

Municipal Management Association of Southern California

BOARD COMMUNICATION

Date: November 20, 2019

To: MMASC Executive Board

From: Kristen Nelson, Director of Communications/ Secretary

Subject: DIRECTOR OF COMMUNICATIONS REPORT

RECOMMENDATION

The MMASC Executive Board **RECEIVES** and **FILES** this Report.

BACKGROUND AND DISCUSSION

Annual Conference 2019. A massive THANK YOU and WELL DONE to Izzy and Lori and all the Committee members for a phenomenal, record breaking Annual Conference! It was a pleasure to participate as an attendee and to hear such positive feedback about the event. If any of you are interested in serving on a 2020 Annual Conference Committee, please send me an email so I can keep a running interest list.

Presentation to Cal Poly MPA Students. Nick and I were fortunate enough to present to a group of MPA students at Cal Poly Pomona on Monday, November 4. CM Dominic Lazzaretto with City of Arcadia joined us. The class had about 15 students and we were given most of the class to discuss MMASC and how student membership could benefit them as they look for careers in the profession. Their professor was pleased that we were able to attend and thanked us for engaging with her students. These efforts align with our Strategic Planning goal for student outreach and are an excellent way to build the pipeline so if anyone knows of other opportunities to engage with colleges and universities, please let us know.

CGL. Izzy and I are excited to be finalizing a course schedule to provide opportunities for current and future CGL applicants to successfully complete the program in a two-year period through attendance at our Signature Events. Once the schedule is finalized, we will work to present the concept to the Board, update the CGL website, and develop a social media plan to promote the new initiative and encourage increased participation.

Veteran's Membership. Dominique, Norma and I were thrilled to have our first ever Veteran Scholarship Winners attend Thursday's sessions at Annual Conference. Even more exciting was the Bylaw Amendment approval to add a Veteran membership category. This new category will allow MMASC to reach an entirely new and integral demographic of future local government leaders. We are discussing ways to maintain the momentum. Dominique will be bringing recommendations and discussion points to the Executive Board in December and we will continue from there.

MMANC Annual Conference. I attended MMANC's Annual Conference October 13-16 in Sacramento. I had a wonderful opportunity to meet many of their Regional Board members and was pleasantly surprised to see many familiar faces. I took a slew of notes and have provided Vice President Murguia with an update of my experience, so we have things to keep in mind for next year. Their 2019 Conference Director, Elizabeth (Ellie) Dallman, attended our Annual Conference and we are excited to hear her feedback.

ICMA Annual Conference. I attended the ICMA Annual Conference in Nashville this October as a Planning Committee member representing MMASC. The conference had record attendance – over 5,000! It was exciting to have so many of our members in attendance and to have opportunities to engage with our ICMA, League, and MMANC partners. While there, I was fortunate to meet the City Manager for the City of Tustin who may be able to assist us with coordinating the use of their Community Center for a 2020 Signature Event.

THANK YOU. This is my last Board of Directors meeting as your Director of Communications. I want to thank each of you for your dedication to the profession and commitment to MMASC. It was a pleasure to help you promote your local events! I also want to thank Tanya Spiegel for taking on our Social Media Coordinator position; she took over an integral component of this position so that I could focus on finishing my MPA and I am grateful. It makes it very easy to say that I have nothing but confidence in her as she returns to the Executive Board in December.

Wishing everyone a happy and safe Thanksgiving Holiday!

Municipal Management Association of Southern California

BOARD COMMUNICATION

Date: 11/20/19

To: Board of Directors

From: Lara Christensen & Norma Cervantes, Region 1 Co-Chairs

Subject: REGION 1 UPDATES

RECOMMENDATION

Receive and file.

BACKGROUND AND DISCUSSION

EVENTS

The annual City Manager's Luncheon is being rescheduled to January, details to come once the date has been set.

And will be working to set all upcoming events on the calendar to help the region members be able to plan and attend events.

Municipal Management Association of Southern California

BOARD COMMUNICATION

Date: November 20, 2019

To: MMASC Executive Board of Directors

From: Adam McWey, Region 3 Chair
P.J. Gagajena, Region 3

Subject: REGION 3 (DESERT REGION) – NOVEMBER 2019 UPDATE

RECOMMENDATION

Receive and file.

BACKGROUND AND DISCUSSION

Holiday Mixer (12/6/2019):

The Shots in the Night Holiday Mixer will be held at the Indian Wells Golf Resort. Venue has been reserved. Flyer has been posted on the MMASC website. An email to Region 3 members will be sent out soon.

Polo Games Mixer (1/26/2020):

A sponsorship letter has been sent to Burrtec Waste Industries. Other sponsorship letters will be sent to local organizations depending on the response from Burrtec. Final RSVP flyer has been created and posted on the MMASC website.

Events Calendar

Friday, December 6, 2019 – Holiday Mixer

Sunday, January 26, 2020 – Polo Games Mixer

Municipal Management Association of Southern California

BOARD COMMUNICATION

Date: November 20, 2019

To: Board of Directors
From: Dia Turner, Region 6
Subject: BOARD UPDATE

RECOMMENDATION

Receive and File

BACKGROUND AND DISCUSSION

1. Lunch and Learn – Joint event with CCMG was held on Tuesday, November 5, 2019 at 12. The topic was building an individual development plan towards a leadership behavior or trait. There were 21 attendees of which 6 were MMASC members. Three outside agencies were represented – LA Metro, City of Temple City and City of Carson. The session was well received and many attendees stayed after the session for 30 minutes of networking.
2. Event Confirmed with Gateway Cities COG leadership for Tuesday, January 14, 2020. Working on PR materials and securing City Managers for the panel.

Gateway Cities COG leadership is on board with moving forward with an event geared toward attracting women and diverse individuals to the City Manager profession.

Who: Three COG entities in Southern California will partner with Region 6 to host the event.

What: Event will take the form of a moderated panel. Panel will consist of 5 Female city manager or Deputy / Assistant City Manager and one male (Paul Arevalo of West Hollywood was suggested) with a moderator Coach Rowen was requested.

Lunch will be included

When: Tuesday, January 14, 2020, 11:00 AM – 1:00 PM

Where: Hosted at Gateway Cities Council of Governments **Capacity is 96 guests**

2nd Floor of the Clearwater Building

16401 Paramount Blvd.

Paramount, CA 90723

Why: To address the succession planning dearth of female and diverse individuals in the City Manager profession

To identify and address the barriers of those individuals applying for CM positions

To help CM identify and Mentor interested Management Analysts
To provide guidance and tools for MA's interested in the profession
To allow female and diverse candidates to "see themselves" as City Manager material
To allow CMs to broaden their scope
To encourage "asking the question" (i.e. why is this candidate list all male?)

- The COG is sponsoring the lunch and providing the location
- MMASC will secure the panel and provide structure to the event.
- Cost is \$20 Member and \$25 Non Member
- ICMA, Southern California COGS, MMASC, WOG, Local MPA programs will help promote the event
- Would like to have this event qualify as a CGL credited event under one of the following categories
 - Creating a Culture of Success
 - Organizational Leadership
- Here are the questions the moderator has suggested
 - Proposed Questions
 - Event: Next Gen City Manager Event
 - Why: To address the succession planning dearth of female and diverse individuals in the City Manager profession
 - What barriers did you face in becoming a CM? How did you address each?
 - *Will ask this of the full panel and list out each barrier listed.*
 - *Will dig into each barrier stated as applicable.*
 - Are any of these barriers self-imposed/controllable?
 - If so, how?
 - *Clarify what we can influence/control to empower participants.*
 - How has mentorship helped you in your advancement to CM?
 - What actions or resources would you recommend MA's interested in the profession to take?
 - How does seeing a disparity in female CMs impact your ability to "see yourself" as City Manager material?
 - What do you think could help increase diversity in our CM group?
 - What strengths/skills/traits do you find you uniquely bring to the CM group?
 - How do you balance responsibilities at work and home?
 - How can I better network with CMs?
 - What are the reasons you think diverse colleagues (or anyone) hesitate to pursue CM profession?

Additional Recommendations

- Encourage Panel to share specific stories when answering. Stories are more emotionally charged and better reinforce action.

ICMA, Southern California COGS, MMASC, WOG, Local MPA programs will help

promote the event

3. **Collaboration with Gateway City Manager's** The CM's have invited MMASC to join another COG meeting to be a "fly on the wall" and see how the meeting USUALLY happens (traditionally they change the structure when MMASC joins – the "fly on the wall" can provide a view into the CM interaction).

The next annual meeting (June, 2020) will be held in La Mirada and will be a breakfast. The City Manager who is hosting (Jeff Boykin) has requested a longer session on succession planning.

4. **Dress for Success event.**

- a. Was originally confirmed for Saturday, April 27, 2019
- b. The event will return to Nordstrom, Century City.
- c. Looking for a day that works for Nordstrom.
- d. The event will have continental breakfast, stylist appointments and a chance to win a Nordstrom gift card!
- e. Inviting USC, Northridge and Pepperdine Masters programs
- f. Students to attend for networking and bus attire tips.

5. **Investigating an Emergency Preparedness event** to be held in August or September, in advance of National Preparedness month in September.

- a. We have reached out to the City Manager of the City of Long Beach (followed up with Pat West at the Lunch with a City Manager event).
- b. Location will be LB ECOC.
- c. Lunch will be provided.
- d. Tour of LB ECOC.
- e. Event will discuss
 - i. preparedness issues
 - ii. Lessons learned during the extended black out LB experienced summer 2015
 - iii. Details, challenges, etc. experienced when ECOC became it's own department
- f. Haig Kartounian of Southern California Edison has reached out to provide an alternative if the Long Beach location falls through

6. Working with LAWA regarding a tour of the airfield and discussion of the APM (Automated People Mover) Train.